

**Christ Church Cathedral Vestry Minutes**  
February 10-11, 2023  
Vestry Planning Retreat at St. Mary's, Sewanee

**Vestry Members Present:** Billy Ballard, Erica Chappell, Brad Daugherty, Christina Isbell, Hal Johnson, Donald McKenzie, David Morton, Eran Stanley, Sarah Tally Kelsey Urness, John Whitaker, Tyler Yarbrow

**Vestry Members Absent:** Susie Ries, Jay Wellons, Amy Woodson

**Clergy Present:** The Very Rev. Timothy Kimbrough, the Rev. Madeleine Rebouché, the Rev. Canon Lissa Smith, the Rev. Richard Wineland, the Ven. Roger Saterstrom

**Others Present:** Caroline Rossini (Clerk)

**Approval of January Minutes**

The minutes from January's Vestry meeting were approved as corrected (Whitaker, Daugherty).

**Officer Elections**

Upon recommendation of the outgoing Vestry Officers, Tyler Yarbrow was elected unanimously to serve as Senior Warden (Officers, Johnson). Also upon recommendation of the Vestry Officers, the remaining officers were elected by slate, with unanimous approval: John Whitaker, Junior Warden; Caroline Rossini, Clerk; Dale Maxfield for Treasurer (McKenzie, Chappell).

**Vestry Organization**

The group reviewed the Vestry Overview document, with specific attention to the role of vestry members as liaisons to commissions. Other basic matters of getting organized included sharing a schedule for Vestry Member of the Fortnight assignments and signup sheets for vestry meeting volunteers.

**Isaac Project Discussion**

Brad Daugherty, vestry liaison to the Isaac Project Phase II committee, facilitated small group discussions and large group sharing about the work of the Isaac Project to date, including a review of the vestry resolutions that direct the work of the Isaac Project.

*Following Prayers at the End of the Day, the meeting was dismissed on break until the morning. The meeting resumed on Saturday morning following Morning Prayer.*

**Capital Improvement Project discussion**

Tyler Yarbrow led a discussion about the status of the capital improvement project. There was time to share reactions from the Parish Meeting, review the drawings, and ask questions.

**Realm**

Cathedral Staff Molly Cole and Desaree Welch joined the meeting to orient vestry members to the directory in Realm, troubleshoot common issues, and share some additional ways the platform can be used, like to help coordinate volunteers.

**Financial Documents**

Dale Maxfield walked through the December financial statements and samples of newly developed income & expense reports for the Opportunity Fund and Capital Campaign. The December financial statements were received and approved at January's vestry meeting, so no further action was necessary.

### **Commission Liaisons**

Following consultation with the Vestry Officers, John Whitaker shared this year's Commission Liaison assignments:

- Administration - Sarah Tally
- Cathedral Live - Chris Isbell
- Christian Formation - Eran Stanley & Jay Wellons
- Evangelism - Erica Chappell
- Outreach - Susie Ries
- Liturgy - Amy Woodson & Donald McKenzie
- Pastoral Care - David Morton
- Parish Life - Kelsey Urness & Billy Ballard
- Isaac Project - Brad Daugherty
- Building Committee - Hal Johnson

### **Calendar Planning**

The following dates were set for this year's Vestry meetings:

- Monday, March 20, 5:30pm
- Monday, April 24, 5:30pm
- Monday, May 22, 5:30pm
- *No Meeting June 2023*
- Monday, July 31, 5:30pm
- Monday, August 28, 5:30pm
- Monday, September 25, 5:30pm
- Monday, October 23, 5:30pm
- Monday, November 27, 5:30pm (Monday after Thanksgiving Day)
- Monday, December 18, 5:30pm (Monday before Christmas Day)
- Monday, January 22, 5:30pm
- 2023 Vestry Planning Retreat—February 9 and 10, 2024 (weekend of Epiphany Last)

### **Upcoming Dates to Note**

- 2023 A Dolores Nicholson Celebration, 2/21/23, 12noon - limited to ~150 participants; RSVPs required; about half full
- 2023 Spring Eucharist in the Parish/Picnic, 4/30/23
- 2023 Vacation Bible School: Sunday-Wednesday, June 4-7
- 2023 Parish Retreat: Labor Day weekend, Friday-Sunday
- 2023 Every Member Canvass
- 2024 Vestry retreat dates: 02/9/24 to 02/10/24 (St. Mary's, Sewanee)
- 2024 Annual Parish meeting dates: 1/21/24 and 1/28/24
- 2024 Annual Convention of the Diocese of TN: 1/19/23 — 1/20/23

### **Conflict of Interest Disclosures**

The following conflicts of interest were disclosed:

- David Morton bod at RITI
- Chris Isbell serves on the Board of Directors Urban Bicycle Food Ministry

- Kelsey Urness BOD St Luke's
- Dale Maxfield employee of First Horizon Bank

### **Cathedral Agreement**

Dean Kimbrough reviewed the Cathedral Agreement. Without objection, Chris Isbell (Cathedral Life Commission liaison) and Donald McKenzie (Liturgy Commission liaison) were appointed to serve as Cathedral Chapter members for this year, along with the senior warden, junior warden, and clerk (Tyler Yarbro, John Whitaker, and Caroline Rossini, respectively).

### **Cathedral Bylaws**

Dean Kimbrough reviewed the Cathedral Bylaws document.

There was some discussion about the contents of the Annex basement and how best to deal with them in advance of construction.

### **Adjournment**

There being no further business to consider, the meeting was adjourned.

Respectfully submitted,  
Caroline Rossini, clerk