

Christ Church Cathedral Vestry Minutes

Monday, January 22, 2023

Christ Church Cathedral

Members Present: Brad Daugherty, Hal Johnson, Donald McKenzie, David Morton, Susie Ries, Sarah Tally, John Whitaker (Junior Warden), Tyler Yarbrow (Senior Warden)

Via Zoom: Erica Chappell, Eran Stanley, Kelsey Urness, Jay Wellons, Amy Woodson

Members Absent: Billy Ballard, Chris Isbell

Clergy Present: The Rev. Vicki Burgess, the Rev. Anna Russell Friedman, the Rev. Richard Wineland, the Rev. Mary McCarthy

Others Present: Mark McQueen, Dale Maxfield, Caroline Rossini

Opening Prayer

The Rev. Vicki Burgess opened the meeting in prayer.

Approval of December Minutes

The minutes from the December Vestry meeting were approved as presented (Whitaker, Tally).

Report from Finance Committee

Dale Maxfield presented the December financial statements. The Income & Expense Statement was accepted (McKenzie, Johnson), as was the Balance Sheet (McKenzie, Tally). Dale then also reviewed the cash reserves report, the Capital Project campaign report, and the final 2024 pledge statistics report.

Dale presented the revised 2024 Budget on behalf of the Balance the Budget Committee and reviewed changes since the provisional budget was presented. In order to avoid additional cuts, the Balance the Budget Committee requests the Vestry consider allocating up to \$19,000 from the Opportunity Fund for personnel expenses. The following motion was unanimously approved:

RESOLVED, that the Christ Church Cathedral Vestry at its regularly scheduled meeting on January 22, 2024, at the request of the Balance the Budget Committee, designates up to \$19,000 from the Opportunity Fund to be used for personnel expenses this budget year, if necessary. (Tally, McKenzie)

Approval of Clergy Housing Allowance

The 2024 Clergy Housing Allowances were approved as presented (Yarbrow, Daugherty):

The Reverend Vicki Tucker Burgess. **Resolved**, that during the calendar year 2024, 41.3% (forty-one point three percent) of the Rev. Vicki Burgess's cash compensation is designated for housing allowance. No other designations have been requested by the Reverend Burgess.

The Reverend Canon Melissa Smith. **Resolved**, that during the calendar year 2024, 50% (fifty percent) of the Rev. Lissa Smith's cash compensation is designated for her housing

allowance. Additionally, \$3,050 are designated from her total cash compensation for a Medical FSA (Medical Reimbursement plan). These monies shall be disbursed under an Accountable Plan as described by the IRS. Requests for reimbursement shall be accompanied by a receipt and made within 60 days of incurring the expense. Any funds remaining in these accounts at year's end shall revert to the General Fund.

The Reverend Canon Anna Russell Friedman. **Resolved**, that during the calendar year 2024, 100% (one hundred percent) of the Reverend Canon Friedman's cash compensation is designated for her housing allowance. No other designations have been requested by the Reverend Canon Friedman.

The Reverend Madeleine Rebouché. **Resolved**, that during the calendar year 2024, 30% (thirty percent) of the Reverend Madeleine Rebouché's cash compensation is designated for her housing allowance. No other designations have been requested by the Reverend Rebouché.

The Reverend Richard Wineland. **Resolved**, that during the calendar year 2024, 50% (fifty percent) of the Reverend Richard Wineland's cash compensation is designated for his housing allowance. No other designations have been requested by the Reverend Wineland.

2024 Vestry Officers

Tyler Yarbrow, Senior Warden, presented the Vestry Officer's nominees for next year's Vestry Officers:

- Ellen Wright was nominated to serve as Clerk; elected unanimously (Yarbrow, Whitaker).
- Dale Maxfield was nominated to serve as Treasurer; elected unanimously (Yarbrow, Tally).
- John Whitaker was nominated to serve as Junior Warden; elected unanimously (Yarbrow, Tally).
- Hal Johnson was nominated to serve as Senior Warden; elected unanimously (Yarbrow, Whitaker).

Report on Interim Youth Programming and Youth Minister Search

MC Roche joined the meeting to provide an update from the youth ministry office. MC has transitioned from working quarter-time to half-time. Discovery Weekend earlier this month was a great event for the youth community. A recent stakeholder meeting with youth and parents was informative and helpful for charting the course forward. MC noted that the YAC, ad hoc committee, and other volunteers and clergy are rising up to meet the needs of this program during the time of transition.

Report from Vestry Nominating Committee

John Whitaker provided an update from the Vestry Nominating Committee. Electronic ballots were sent out last Sunday, January 21. A reminder will go out later in the week to those who have not yet voted.

Report from the Administration Commission

Donald McKenzie, chair, provided an update on the work of the Administration Commission. Discussion followed, mostly related to Archives and other historical work.

Report from Search Committee

Sarah Tally provided an update from the Search Committee. Over 200 people participated in the committee's focused conversations, which is well over the original participation goal. Next the Search Committee will draft the parish profile.

Interim Rector's Report

The Rev. Vicki Burgess shared that the Isaac Project discussion during the Sunday Forum is nearly complete. Several other opportunities for parish engagement around this work are both ongoing and coming soon. Vicki is scheduled to meet with Dr. Paula Smith at Gordon UMC, a partner congregation, next week.

Following the conclusion of the Isaac Project discussion, there will be a variety of new topics during the Sunday Forum. Clergy and staff are preparing for Ash Wednesday & Lent.

Bishop William Mostert and Ursula are in South Africa temporarily. They should have new Visas soon and look forward to returning to Nashville and the Cathedral soon.

The Rev. Vicki Burgess and the Rev. Lissa Smith plan to attend the Episcopal Parish Network Conference this spring.

Senior Warden's Report

Tyler Yarbrow noted that the incoming Vestry class will have an orientation with Vestry Officers and Vicki before the Vestry Retreat. The new Vestry will be commissioned on Sunday, February 4 at the 8:45 liturgy. Due to Diocesan Convention's being rescheduled, the Vestry Retreat has been postponed. The new dates are February 23-24, and the retreat will now take place at the Cathedral.

For the annual parish meeting, there will be a single liturgy at 9am, followed by the Parish Meeting and lunch.

Tyler then commended the outgoing Vestry class — Erica, Brad, Eran, Kelsey and Amy — for their three years of service, for lending their voices and talents, and for the time they've given to serve in this way.

Adjournment

The next Vestry meeting will be the annual Vestry Retreat, Friday and Saturday, February 23-24.

There being no further business to consider, the meeting was adjourned.

Respectfully submitted,
Caroline Rossini, Clerk