

Vestry Minutes of Christ Church  
1913

January 28<sup>th</sup> 1913

The regular monthly meeting of the vestry was held in the rector's study. Present Messrs. Robinson, Kirkman, Norvell, Gale, Gray, Brandau, Martin, Mitchell, and Dr. Wilson.

The treasurer's report was made by Mr. Gale. Copy attached. The report showed a deficit owing to uncollected pew rents. Methods of collection were discussed.

Mr. Kirkman reported for the committee on subscriptions that four or five hundred dollars had been added to the subscriptions previously reported.

Dr. Wilson reported for the building committee that the work on the Parish House was progressing slowly and that but very little money would be required until the roof was on. Mr. Kirkman suggested that as there would then be a deficit arrangements be made to borrow the money so as to not [illeg.] payments promptly. Mr. Kirkman moved that a note be sent each subscriber to pay the amount pledged and then that committees be sent to finish collecting the amount required.

Discussion was held regarding the advisability of requiring a [illeg.] from the contracting company. Dr. Wilson moved that the church be instructed to take out a [illeg.] and pay for it. Motion carried.

Meeting adjourned.

Chas S. Mitchell, Secretary

February 21<sup>st</sup> 1913

Meeting of the vestry at the Commercial Club. Present Messrs. Robinson, Martin, Gale, Wright, Gray, Mitchell, and Dr. Wilson.

Treasurer's Report as follows was read by Mr. Gale.

Receipts and Disbursements from Jan 20<sup>th</sup> to Feb 17<sup>th</sup> 1913

Receipts

Balance last report	416.00
Pew Rent	176.66
Episcopate	49.00
Congregational	108.19
General Work	46.73
Bills Payable	<u>120.00</u>
	916.58

Disbursements

Expense	13.25
Salaries	491.33
Lights	40.63
Choir	118.33
Geo. M. Darrow	125.00
Bills Payable	120.00
Bal. on hand	<u>8.04</u>
	916.58

Amounts due and unpaid

B/P	900.00
General Work	68.61
Aged and Infirm Clergy	117.26
Sundry Bills (Printing and Leaflets)	103.00
Insurance	<u>466.00</u>
	1654.87
Amounts due from Pew Rent	1200.00

On motion, adjourned

Chas. S. Mitchell, Secretary

Wednesday, March 5<sup>th</sup> 1913

Church; the Rector, Gale, Robinson, Wright, Kirkman, Gray,  
Brandau, Dr. Wilson, Mitchell

Reports regarding col. of pledges

March 10<sup>th</sup> 1913

Called Robinson, Wright, Martin, Gray, Gale, Norvell, Brandau

General discussion regarding P.H. and ch. indebtedness

[The following is a note included with the meeting minutes of 1914]

Know All Men by these Present:

That I, the undersigned Stockholder, do hereby constitute and appoint \_\_\_\_\_ to be my lawful proxy for me, and in my name and behalf, to vote \_\_\_\_\_ shares of stock of \_\_\_\_\_ and represent me at the annual meeting of the Stockholders of said company, to be held in the city of \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_M or at any adjourned meeting thereof, as fully as I might or could do were I personally present.

This \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_\_

Geo. G. Mitchell

Witness: Chas. S. Mitchell

March 17<sup>th</sup> 1913

The regular monthly meeting of the vestry was held in the rector's study. Present, the Rector, Messrs. Martin, Gale, Robinson, Brandau, Kirkman, Gray, Wright, Mitchell, and Dr. Wilson.

Pew Committee reported that pews had been rented to Mrs. Driver and Mr. Boardman.

Mr. Brandau reported for the Music Committee that there were no changes to be made in the choir.

Systematic Offerings, Mr. Martin reported that few new envelopes had been taken. Regular report was being prepared

for parish meeting. Easter envelopes and pledge cards had been gotten out and would be mailed Tuesday.

Building Committee's report was made by Dr. Wilson. The committee has decided to install a down draft furnace in the parish house.

Treasurer's report was read by Mr. Gale. This was a tentative report, no copy given.

On motion, adjourned

Chas. S. Mitchell, Secretary

April 21<sup>st</sup> 1913

The regular monthly meeting of the vestry was held at Dr. Mikell's residence. Present, the Rector, Messrs. Robinson, Kirkman, Gale, Gray, Martin, Norvell, Wright, Brandau, McClelland, Mitchell, and Dr. Wilson.

The Treasurer's report as follows was read by Mr. Gale.

Receipts and Disbursements from Apr 24, 1912 to Apr 1, 1913

Receipts

Cash	371.99
Pew Rents	4954.51
Episcopate	644.00
Support of Parish	4291.23
General Work	924.24
Bishop Gailor	124.92

Aged and Inf. Clergy	117.26
Chancel Society	<u>29.07</u>
	11,457.22

**Disbursements**

Expenses	479.63
Salaries	6288.87
Lights	264.33
Choir	1284.94
Printing	329.10
Bishop Gailor	124.92
Univ. of South	180.00
Coal	135.40
Genl. Work	924.24
Repairs	90.00
Geo. M. Darrow	600.00
Insurance	582.50
Chancel Society	29.07
Aged and Inf. Clergy	117.26
Young Chairman Co.	25.00
Balance	<u>1.96</u>
	11,457.22

Amounts due and unpaid

Bills Payable American

Nat. Bank 900.00

Printing 64.75

Geo. M. Darrow, Treas. 300.00

1264.75

Amounts due from

Pew Rents 330.16

934.59

The treasurer asked that an auditing committee be appointed to examine the treasurer's books and that an arrangement be made for the endorsement of notes when it is necessary to borrow money from bank. This was referred to the finance committee.

Mr. Gray as secretary of the parish meeting reported that the gentlemen present had been elected to the vestry and Mr. S.M.D. Clark had been elected an honorary member.

Election of officers was then held resulting as follows:

Mr. A.H. Robinson - Senior Warden

Mr. Norman Kirkman - Junior Warden

Mr. W.D. Gale - Treasurer

Mr. Chas. S. Mitchell - Secretary

The following were elected delegates to the Diocesan Convention: Messrs. Gale, Kirkman, and Wright; alternates, Messrs. Norvell, Gray, and Brandau.

The Rector announced the appointment of the following committee:

Pews - Chas. S. Mitchell, chair, W.D. Gale, Douglas Wright

Music - A.G. Brandau, chair, R.H. McClelland, Chas. S. Mitchell

Church Property - Norman Kirkman, chair, W.E. Norvell, Jos. A. Gray

Systematic Offerings - Chas. S. Martin, chair, Douglas Wright, R.H. McClelland

Finance - A.H. Robinson, chair, Chas. S. Martin, Dr. O.H. Wilson

Building Committee - [no names listed]

Committee on Sunday Offerings - Jan, Feb, and Mch: Mr. Douglas Wright; Apr, May, and June: Mr. Jos. A. Gray and Dr. O.H. Wilson; July, Aug, and Sept: Mr. A.G. Brandau and Mr. C.S. Mitchell; Oct, Nov, and Dec: Mr. Chas. S. Martin

The Ushers - Morning, Nave: Mr. N. Kirkman, Mr. Jos. A. Gray; North Transept: Mr. W.A. Webster and Mr. A.G. Brandau; South Transept: Mr. C.S. Martin and Mr. C.S. Mitchell; Night: [no names are listed]

Mr. Brandau reported for the music committee. The choir is in a satisfactory condition.<sup>1</sup> The rector, Dr. Wilson, and Mr. O.H. Allen had held a conference today to discuss the advisability of extending some of the pipes from the church organ into the

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<sup>1</sup> A line was crossed out in original meeting minutes: "Mr. Trigg had intimated that he might resign."



new chapel so as to have the advantages of an organ in the chapel. It was recommended that this be done.

Report of the building committee was made by Dr. Wilson. \$12,000 had been paid on the work leaving a balance of \$11,000; note of \$400.00 now due. The following extras had been found necessary; laying pipes in conduit under concrete floor in kitchen; wider door for choir and platform for organ. Discussion was held regarding methods to be employed to raise money to meet amounts due in May, about \$2,000.00.

The question of free pews was discussed. Mr. Wright suggested that a letter be sent to all pew holders stating that a change to free pews was contemplated and asking should the change be made would they contribute an amount equal to that now paid for pew rent to the support of the parish. Mr. Martin thought that an assessment plan could be used. It was decided before taking any action to take the matter up with individual pew holders and thereby learn if a change would meet with their approval. Meeting adjourned.

Chas. S. Mitchell, Secretary

May 26, 1913

Mr. Norman Kirkman entertained the vestry at dinner at his residence after which the regular monthly meeting was held. There were present the host, the rector, Messrs. McClelland, Gray, Martin, Brandau, Norvell, Gale, Mitchell, and Dr. Wilson.

Dr. Wilson reported for the building committee. A balance of \$2,400.00 was due on the subscriptions and that there was a balance of \$1,000.00 in bank, \$14,400.00 had been paid in. The work was progressing satisfactorily. On Mr. Kart's

recommendation a painter had been employed and the wood work was now being stained. An additional expense of \$50.00 had been incurred in installing a door for the choir. Dr. Wilson recommended that a storm door be installed at the entrance to the Sunday School. There would be due E. and N. Mfg. Co. \$7,000.00, 15% being held until completion of contract, painting \$200.00, heating \$1,400.00, hardware about \$100.00; \$2,400.00 note now in bank. Mr. Kirkman suggested that the amount required to meet the indebtedness be secured from bank. It was agreed that a joint note be signed by the individual members of the vestry. Mr. Gale reported for the pew committee that sittings had been secured by Mrs. Higgins, Mrs. Buell, and Mrs. Combs.

Mr. Kirkman for the committee on church property said that some work was required on the church but that he thought it best to wait until other work was completed. Dr. Mikell said that the method of washing the stained glass windows had been secured by Mr. Ring in an interview with Mr. C.F. Hogeman in New York. This matter would be referred to the ladies.

Mr. Brandau suggested that the vestry invite the choir to attend the Sunday School picnic. Mr. Norvell moved that this be done. Seconded and carried. Mr. O.D. Allen had been consulted regarding the repairs on chapel organ and installation of same. He thought the cost involved would be between \$450.00 and \$600.00. Mr. Brandau was in correspondence with a firm of organ builders who would soon have a representative here. Mr. McClelland suggested that the Sunday School raise the amount required by the talent system.

The rector moved that Ward Seminary be thanked for the use of their quarters for the Sunday School, and a note be written Mr. A.H. Robinson expressing the regret of the vestry at his

absence from this meeting. Seconded and carried and the secretary so instructed.

The Treasurer's report as follows read by Mr. Gale:

Receipts and Disbursements from Apr. 1<sup>st</sup> to May 25<sup>th</sup> 1913

Receipts

Bal on Hand	1.96
Pew Rent	721.39
Episcopate	138.00
Congregational	429.96
Genl. Work	139.84
Episcopate Endowment	26.09
Overdraft	<u>185.58</u>
	1,642.82

Disbursements

Expense	18.00
Salaries	589.33
Lights	32.41
Episcopate Endowment	25.00
Choir	113.33
Printing	64.75
Geo. M. Darrow	300.00
Bills Payable	<u>500.00</u>

1,642.82

The Rector recommended that during June and July, afternoon services beginning at 5:30 be held instead of at night. The choir would be consulted and if practical the plan would be carried. The matter was left to the discretion of the rector.

Upon motion of Mr. Martin, properly seconded and carried the meeting adjourned with a vote of thanks to the host.

Charles S. Mitchell, Secretary

June 8<sup>th</sup> 1913

In response to a call a meeting of the Vestry of Christ Church Parish was held this date in the Rector's Study at 8:00 P.M., the following being present: Dr. Mikell, Messrs. Martin, Kirkman, Robinson, McClelland, Norvell, Wilson, and Gray.

In the absence of the Secretary Mr. Gray was asked by the Rector to act in his stead.

Mr. Kirkman reported on behalf of the Church Property Committee, that on account of making repairs in 9<sup>th</sup> Avenue, new street connections with water pipes, etc. were put in at a cost of about \$75.00.

Mr. Martin, Chairman of the Systematic Offering Committee, reported that since last meeting five or six new contributors had been secured; over three hundred packages of envelopes had been given out, and there were two hundred and forty regular contributors.

Dr. Wilson, of the Finance Committee, reported that so far nothing had been done in regard to the indebtedness on the

Parish House but that something would have to be done to take care of this matter.

It was suggested that some definite steps be taken to organize a Fall Campaign looking to the increase of receipts.

In the matter of assessments, publishing names and amounts of contributors, etc. etc. quite a discussion was had but no definite action taken.

Mr. McClelland on behalf of the Pew Committee stated that an effort would be made to see members of the Parish who did not have settings in an endeavor to induce them to become Pew Holders.

The matter of the Secretary and Assistant Treasurer was quite fully discussed, and finally it was agreed that Dr. Mikell and Mr. Martin take this in hand and report their recommendation to the Finance Committee.

As the Sunday School Committee of the Vestry, the Rector appointed the following: Messrs. Robinson, Peyton, and Kirkman.

Mr. McClelland reported that Mrs. Tamble recommended that an Assistant to the Sexton be secured. This matter was referred to Mr. Kirkman, Chairman of the Committee on Church Property, who asked for further time.

Dr. Mikell reported that the ladies of the Parish, with Chairmen Mrs. O.H. Wilson and Mrs. Hamilton Woolwine were doing excellent work in the matter of a Bazaar in the Fall.

There being no further business the meeting adjourned.

June 10<sup>th</sup> 1913

A called meeting of the vestry was held in the office of Mr. W.D. Gale for the purpose of signing the recommendation of Mr. W. Aimison Jonnard for the office of deacon. The following were present: the Rector, Messrs. Gale, McClelland, Wright, Brandau, and Mitchell.

Chas. S. Mitchell, Secretary

September 22<sup>nd</sup> 1913

The regular monthly meeting of the vestry was held at the residence of Mr. Chas. Martin. The following were present: the Rector, Messrs. Gray, McClelland, Martin, Gale, Kirkman, and Mitchell.

Mr. Kirkman reported for the committee on Church Property that owing to a strike and the work at Ward-Belmont the work on the chapel was being delayed.

A discussion was held regarding the church's contract with the E. and N. Mfg. Co. The Rector recommended that Dr. Wilson be acquainted with conditions. It was decided to send out additional notices to subscribers.

The treasurer, Mr. Gale, made the following report:

Bills Payable	\$2,100.00
Brandau-Craig-	
Dickerson Co, for	
Year Book	<u>175.00</u>
	2,275.00

Pew Rents due and	
uncollected	<u>1,407.00</u>
Balance	868.00

Mr. Martin read a letter from Mr. Jno. W. Wood regarding a lecture date for Archdeacon Stuck. This was not acted upon.

Upon motion adjourned

Chas. S. Mitchell, Secretary

November 13<sup>th</sup> 1913

A called meeting of the vestry was held at Mr. Jos. Gray's office. Present: the Rector, Messrs. Robinson, Gale, Brandau, Wright, Norvell, Gray, Mitchell, and Dr. Wilson. Dr. Wilson reported that the Parish House was ready for [illeg.]. Discussion was held regarding the indebtedness. A note endorsed by Dr. Wilson was now due. Bids for lighting were discussed and the advisability of installing temporary or permanent fixtures was gone into. Mr. Robinson moved that a neat and inexpensive permanent fixture be used. Seconded and carried. To refinish the doors of the church would cost \$18.00. Moved by Mr. Wright that this be done. Seconded and carried. It was suggested that the regular monthly meeting of the vestry on next Monday evening be held in the Parish House so that the work could be inspected. Upon motion adjourned.

Charles S. Mitchell, Secretary

November 17<sup>th</sup> 1913



The regular monthly meeting of the vestry was held in the Parish House. The following were present: The Rector, Messrs. McClelland, Wright, Kirkman, Brandau, Gray, Gale, Mitchell, and Dr. Wilson.

The following reports were heard:

Music Committee: Mr. Brandau stated that he had no special report to make. The choir was in good shape.

Church Property: Mr. Kirkman reported that a bid had been received from the Uncle Hiram Co. of \$200 to repair the roof.

Parish House: Mr. Kirkman reported that subscriptions to date amounted to \$13,746.50; collected 9,305.03; Balance due \$4,441.47.

Received from the ladies \$4,835.57

Moved by Mr. Kirkman that the Rector, Dr. and Mr. Wilson be appointed a committee to select lighting fixtures. Seconded and carried.

Mr. Brandau moved that the same committee be empowered to look after the painting or [illeg.] of the walls. Seconded and carried.

Treasurer's Report as follows was made by Mr. Gale:

Receipts and Disbursements from Apr. 1<sup>st</sup> to Nov. 17<sup>th</sup> 1913

Receipts

Balance	1.96
Pew Rents	2,833.16
Episcopate	256.00



Sunday Offering	1,447.55
General Work	500.39
Episcopal Endowment	26.09
Bills Payable	<u>3,800.00</u>
	8,865.05

Disbursements

Expenses	258.79
Salaries	3,630.39
Lights	115.30
Episcopate Endowment	25.00
Printing	64.75
Geo. M. Darrow, Fr.	750.00
Bills Payable	2,800.00
Missions	382.34
University of the South	100.00
Choir	737.75
Balance on Hand	<u>00.73</u>
	8,865.05

Assets

Pew Rent Due and Unpaid to Oct. 1 <sup>st</sup> to 13	700.00
Offering November 16 <sup>th</sup> (about)	<u>75.00</u>

775.00

Amounts Due and Unpaid

Bills Payable	1900.00
Printing Annual	<u>182.75</u>
	2,082.75

Sunday November 23<sup>rd</sup> 1913

At a called meeting of the vestry held today at Christ Church the certificate of recommendation of the Rev. Aimison Jonnard, Deacon was signed he desiring to be ordained to the Priesthood of the Church.

Chas. S. Mitchell, Secretary

December 15<sup>th</sup> 1913

The Regular monthly meeting of the Vestry of Christ Church Parish was held in the study of the Rector this the 15<sup>th</sup> day of December, 1913, at 8 P.M., the following being present:

The Rector  
Chas. S. Martin  
A.G. Brandau  
Dudley Gale  
A.H. Robinson  
Norman Kirkman  
Jos. A. Gray

In the absence of the Secretary Mr. Gray was requested to act in that capacity.

Call for reports of Committee elicited the following.

**Music Committee:** Mr. Brandau stated that everything in connection with the Choir was in very good shape. Several spoke of the beneficial effects being derived from the Sunday afternoon musicals and of many compliments that had been passed on same. Nothing new in regard to Parish House Organ. Mr. Trigg's salary had been increased. Others stand as heretofore.

**Systematic Offering:** Mr. Martin reported that statements had been sent out to all delinquents on pledges and in consequence a number had paid up in full who were behind. Not many now behind. He had ordered through the Rector 400 envelopes for the ensuing year which had already been distributed among those who were paying anything. None were sent to those who had not been paying anything. About 260 were distributed. There ought to be at least 400 people in the Parish who should contribute through the envelopes. Mr. Martin stated that he expected to go over the list and pick out enough to send the remaining envelopes to; suggested a notice in the Leaflet about the envelopes, asking those who had none to call for them.

**Treasurer's Report:** Mr. Gale stated that he had no special report to make. The only thing owing was to the bank.

In this connection quite a full and free discussion was had by those present with reference to the publication of names of members of the parish in the yearbook, showing amount paid by each on pew rent, envelope system, etc. showing a blank space opposite those who did not contribute at all. This discussion

resulted in the adoption of the following resolution, offered by Mr. Martin and seconded by Mr. Brandau, to wit:

“That the Treasurer of the Parish be requested to prepare for the Vestry a complete list of the registered members of the Parish with the amounts contributed during the past twelve months (the fiscal year for the pew rents and fiscal year for the envelopes) by each individual, with a statement of the amount received during the fiscal year for the support of the Parish, through envelopes for general work, for the Episcopate Fund and special offering. The Treasurer to be authorized to employ such help as may be necessary to aid in this work.”

Regarding the Parish House, Dr. Wilson reported that he gave an order to the Painter on the Treasurer, but in view of the fact there was no money on hand he had to borrow some. The E. and N. promised to go to work this date on the Chapel.

It was decided as soon as the treasurer completed the work requested under the above resolution, that a special meeting of the Vestry should be called to consider the matter and not wait for the regular monthly meeting.

There being no further business the meeting upon motion adjourned.