

MINUTES

Christ Church Cathedral Meeting of the Vestry January 23, 1995

ATTENDANCE:

Martha Bennett	The Rev. Dr. Geoffrey Butcher
David Hansen	Hal Johnson, Junior Warden
Sally Kanaday	Dick Lodge
Morgan Merrill	Virginia Parra
Martin Shofner	The Rev. Anne Stevenson
Harriet Waller	John Wellborn
Charles Wray, Senior Warden	

PRIOR MINUTES:

Minutes of the December 19, 1994, meeting were approved as corrected.

MOTIONS AND RESOLUTIONS:

1. Resolved, that the Vestry accept the Finance Committee's recommended revised budget as presented.
2. Resolved, that the Vestry accept the changes to the Memorials Committee Memo for the Record from Robert McNeilly, Chairman. The Memorials Committee is charged with maintaining a list of appropriate memorials and acting as a screening committee for property gifts to Christ Church Cathedral. Members of the Committee are: Bob McNeilly, Chairman; Bob Smythe, Carroll Howell, and John Beasley.

REPORTS AND DISCUSSIONS:

SEARCH COMMITTEE

Dick Lodge reported that the most recent meeting of the Search Committee was held on January 22, 1995 and the next meeting is scheduled for February 5, 1995. The Committee is in the process of reducing the number of candidates from 23 to approximately 10. They expect to visit candidates the last three weekends of February. Up to four finalists will visit Nashville in March. This Committee hopes that a call can and will be made by Easter 1995.

FINANCE

Pete Stringer reported that Christ Church ended 1994 with a surplus of \$6,262.55. In 1995, we will begin using the "Fund Balance" method of accounting. The Committee recommended the application of a 6.5% discount rate to our projected cash collections. The Finance Committee will hold a meeting to discuss and make recommendations concerning the expenditure of surplus funds and their infusion into the new budget.

VESTRY TIME

New Vestry Liaisons are announced: Pete Stringer - Finance Committee; David Hansen - Spiritual Formation; Harriet Waller - Membership/ Care; Martha Bennett - Outreach.

Clergy/Wardens announced the approaching appointment of a new Master Plan Committee.

Members of the Vestry were encouraged to attend the Diocesan Convention for the vote on the Cathedral issue, Friday, January 27, 1995 in Murfreesboro.

Discussion was held and input requested on the restructuring of dinner time. The Senior Warden welcomes comments regarding our agenda.

Martha Bennett reported on the Outreach Forum - Carol Homberger will publish a report on this meeting.

David Hansen reported that Gina Lodge convened a January 22, 1995 meeting to discuss our EYC in order to assess interest and energy in our community. More than 20 families were represented and showed a strong commitment to encourage children and youth to attend. Interest in this program is increasing and strengthening youth programs is important. They discussed the impact of this on space issues and recommended that the clergy and laity be responsive to these issues. They stressed that these programs should be differentiated from Church School on Sundays. The youth themselves expressed a desire to be responsible for design and leadership in their programs. They talked of service projects as activities. A youth lock-in is scheduled and a February 28, 1995 Shrove Tuesday Pancake Supper will be undertaken instead of a Mardi Gras celebration. Dinner will be prepared by the youth and child care will be provided.

CLERGY TIME

Geoffrey Butcher reported that 22 members attended the Stephen Ministry Retreat at Sewanee. There is room for more care receivers. John Wellborn reported that he has received good reports from care receivers within our parish.

Anne Stevenson encouraged parishioners to attend the Diocesan Convention in Murfreesboro. Three bishops will be visiting for the opening Eucharist at 7:00 p.m. on Thursday. Christ Church Cathedral has been asked to host the Convention next year. Anne will provide the correct verbiage for the motion to be made at the Convention.

Bishop Herlong has appointed Edwina Hefner and The Rev. Cliff Shane to the Cathedral Chapter.

New Vestry Members must attend the Sexual Harassment Seminar on March 18, 1995.

There being no further business, the meeting was adjourned.

Ginger Penick Parra, Clerk of the Vestry

MINUTES

Christ Episcopal Church Meeting of the Vestry February 27, 1995

ATTENDANCE:

The meeting chairman was Charlie Wray, Senior Warden. The following persons were present:

Martha Bennett
Charlie Cook
Carol Elam
Mary Fogg
David Hansen
Hal Johnson
Dick Lodge
Bob McNeilly

Morgan Merrill
Martin Shofner
The Rev. Anne Stevenson
Pete Stringer
Harriet Waller
John Wellborn
Charlie Wray

PRIOR MINUTES:

Minutes of the January 23, 1995, meeting of the Vestry were approved with corrections.

MOTIONS & RESOLUTIONS:

After discussion and upon motions duly made and seconded the following resolutions were unanimously adopted:

1. Resolved, that Christ Episcopal Church employ Dempsey Wilson & Co. to do the church's annual audit and tests of the adequacy of internal controls.
2. Resolved, that the Vestry accept the recommendation of the Finance Committee to approve income variances to the 1995 budget of \$27,500 with expense variances of \$8,200 and \$19,300 to remain uncommitted.
3. Resolved, that Christ Episcopal Church participate with other area Episcopal churches in placing advertisements in the Saturday *Tennessean* at the cost of \$1,000 annually, providing that a substantial majority of other area churches agree to participate.
4. Approved the charge of the New Master Plan Committee. (See attachment ___ 1995)

MOTIONS & RESOLUTIONS—CONT.

5. Resolved, that the undesignated Easter plate offering and the special Easter offering be designated for the construction of a low-income house that Christ Church parishioners will build in cooperation with the Resource Foundation—Affordable Housing of Nashville.

REPORTS AND DISCUSSIONS:

Finance Committee

Charlie Cook, Finance Committee Chairman, reported that the committee had solicited proposals from accounting firms to do the church's annual audit. Six proposals were received and reviewed. The Vestry approved the committee's recommendation that Dempsey Wilson & Co. be hired. (See Resolution 1.)

Christ Church has received a refund of 10 percent of its 1994 Diocesan assessment from the Diocese, as well as payment of more 1994 pledges than anticipated when the 1995 budget was drawn up, resulting in a budget variance of \$27,500. The Vestry approved the committee's recommendation that \$8,200 be added to expenses, making up for errors made when the budget was drawn up, and that \$19,300 remain uncommitted. The uncommitted monies would give the new Rector some flexibility. The Vestry recognized, however, that it may receive a request in late spring to fund a replacement for the Christian Education Director who retires in June. (See Resolution 2)

Christ Church agreed to participate with other area Episcopal churches in placing an ad listing churches and their addresses and times of worship in the Saturday newspaper. (See Resolution 3)

Christ Church is in the fourth and final year of the Capital Campaign. Of the \$1.3 million pledged, \$1,227,000 has been received, leaving \$127,000 still outstanding. Charlie Cook is sending letters to those who have not yet paid their pledges.

The church is converting to a new accounting system—fund-balance accounting. To date, the cash balance is strong and all bills are paid.

New Master Plan Committee

Senior Warden Charlie Wray reported that Jim Snell has agreed to be chairman of the new committee and Frances Corzine will be chairman of the organ subcommittee. The Vestry approved the charge to the new committee. (See Resolution 4)

REPORTS AND DISCUSSIONS—CONT.

Rector Search Committee

Committee Chairman Dick Lodge reported that Search Committee members have completed six of seven visits to candidates at their churches. After the seventh visit is completed, the committee will meet to decide who to invite to visit Christ Church. They anticipate that two to four will be invited. The committee is discussing how to schedule the visits.

Outreach Committee

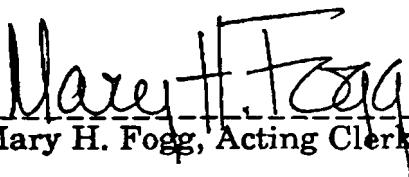
Committee member Martha Bennett brought the committee's recommendation that the Easter offering be designated for the construction of a low-income home by Christ Church parishioners. The recommendation was approved. (See Resolution 5)

Vestry Time

It was suggested that before a new Rector is called the Vestry develop an evaluation process in which the Rector and Vestry, working with objectives, would mutually evaluate each other annually. It was agreed that this would be the topic for discussion at dinner at the next Vestry meeting.

The Parish Weekend away is totally subscribed with over 200 people registered to attend.

There being no further business, the meeting was adjourned.



Mary H. Fogg, Acting Clerk of the Vestry

Minutes

**Christ Episcopal Church
Meeting of the Vestry
April 9, 1995**

ATTENDANCE:

Martha Bennett	David Hansen
Carol Elam	Hal Johnson, Junior Warden
Dick Lodge	Bob McNeilly
Morgan Merrill	Virginia Parra
Martin Shofner	Pete Stringer
Harriet Waller	John Wellborn
Charlie Wray, Senior Warden	

John Wellborn opened the meeting at 9:05 a.m. with a prayer.

Charlie Wray reviewed the procedure of voting and reminded the Vestry that 10 votes would be needed to call either candidate as Rector/Dean.

Dick Lodge representing the Search Committee thanked the Vestry for the opportunities offered to those who have served on the Committee over the past year. Their first meeting was held May 15, 1994. They have met 24 times, made 7 trips, and spent 150 hours together. Their work began in Oct./Nov. 1994 with over 120 names submitted and reached a peak of ~130 names. Of the candidates contacted, the Committee received 55 responses of which 12 candidates were asked to submit videotape responses to questionnaires. The Committee visited 7 candidates in February, 1995, and asked three of these same candidates to visit Christ Church and meet with the Vestry. During this process, one candidate accepted a call to another Cathedral Parish. The Vestry had the opportunity to meet both remaining candidates. The Search Committee has met twice since those meetings and has been informed that Bishop Herlong finds both proposed candidates acceptable.

COMMITTEE REPORT:

The Search Committee presents these two candidates and ranks them as follows:

- 8 members ranked Glusman first
- 3 members ranked Cowperthwaite first
- 1 member was absent for the vote

In addition:

- 7 members voted to recommend the Search process continue
- 4 members voted not to recommend the Search process continue

VESTRY TIME:

Each member present was asked to speak on the candidates pro and con.

MOTIONS:

1. Motion was made by Parra and seconded by Elam to continue the Search Process.
Motion failed 3 yes/10 no.
2. Motion to defer to time certain fails on a show of hands

NOONDAY PRAYER OFFICE SAID

VOTES ON INDIVIDUAL CANDIDATES CONTINUE

3. Motion to continue Search in light of inability to reach a consensus by Wellborn & seconded by Johnson. Motion fails 5 yes/6 no/ 1 abstain

VOTES ON INDIVIDUAL CANDIDATES CONTINUE

4. Motion to continue Search with a report by the Committee to the Vestry at its regular May meeting with a proposal on how the process should continue made by Lodge and seconded by Hansen. Motion passed 12 yes/0 no

Charlie Wray announced that a letter on this meeting would be mailed to the Congregation within the week.

5. Motion that the Search Committee continue in its work and proceed without previous parameters. Motion passed 11 yes/ 1 abstain

The next meeting of the Vestry of Christ Church will be Monday, April 24, 1995.

The meeting was adjourned at 1:00 p.m. with a prayer led by Hal Johnson for the Search Committee and the Parish in our search for a Rector.

Submitted by

Virginia Penick Parra, Clerk of the Vestry

MINUTES
CHRIST EPISCOPAL CHURCH
MEETING OF THE VESTRY
April 24, 1995

ATTENDANCE:

Martha Bennett	David Hansen
Carol Elam	Hal Johnson, Jr. Warden
Morgan Merrill	Mary Fogg
Harriet Waller	Bob McNeilly
John Wellborn	Virginia Parra
Geoffrey Butcher	Pete Stringer
Charlie Wray, Senior Warden	Sally Kanaday

PRIOR MINUTES:

Minutes of the February 27, 1995 and April 9, 1995 meetings were approved.

MOTIONS & RESOLUTIONS:

Resolved, that Christ Church accept the project of restoration of the Rev. Charles Tomes marker at Mt. Olivet Cemetery. The project currently has \$1,300.00 in donations from the family. Memorials Committee recommends that we continue to accumulate funds for one year from this parish and the Church of the Advent. Christ Church will neither actively recruit donations nor use General Memorial Funds for this project. Completion of project will necessitate approximately \$3,500.00.

Resolved, that the Vestry accept the Budget Committee's recommendation to offer the position of Director of Christian Education to Amy Gordon as a full-time employee. Motion accepted is to offer Ms. Gordon a salary of \$21,816.10 with a ceiling of an annualized amount of \$29,151.00. Gordon will allocate her time equally to Sunday Morning Youth programs, Adult Christian Education, and Youth Programs outside of Sunday morning.

REPORTS & DISCUSSIONS:

Stewardship Committee

John Wellborn reported that the Committee is meeting monthly with its Chairman Al Whitson and Susie Reis Co-Chair. Susie has agreed to Chair this Committee in 1996. EMC will be an in-home canvas this year following the September 20, 1995 Vestry meeting. A stewardship dinner will be held on September 28th with an appropriate speaker. The Committee aspires to 300 calls during its mid-October

through All Saints Day completion. Volunteer recruitment is underway. STAR system review shows that carrying the program forward at this time could be a stretch, therefore the program has been put on hold until the Vestry calls a new rector/dean.

Memorials Committee

Bob McNeilly reported that the Committee had prepared a list of potential projects for recommendation to the parish as a whole representing appropriate memorials for our church. Bob will mail the list to our homes and asked that we critique the list. Gifts range from as large as the organ to small as pew hymnals and prayer books. (See attached)

Children's Choir

Geoffrey Butcher reported that Cynthia Ann Curtis' resignation effective May 31, 1995 had been received in Anne Stevenson's and Michael Velting's absence. Michael Velting had issued an invitation to Mrs. Curtis to continue in the development of new choirs and she has declined that invitation. Letters will be mailed to parents of choir members and an opportunity created for Michael Velting to describe his vision for future choirs. The parish will create an opportunity for expressing our gratitude and thanksgiving for Cynthia Ann Curtis' seven years of unselfish service on May 28, 1995.

Vestry Time

Martha Bennett suggested that contact be made with the Baptist Sunday School Board concerning the towing of cars in their lot on Sunday. Bob McNeilly offered his services as a possible contact.

David Hansen reported the Spiritual Formation Cluster met and discussed new programs and the hiring of Amy Gordon along with the transition necessary with Betty Lentz's departure.

Parish weekend away was a huge success. Two hundred attended of which 60 were children.

There being no further business, the meeting was adjourned with a prayer of dismissal.

Virginia Penick Parra, Clerk of the Vestry

Minutes
Christ Episcopal Church
Meeting of the Vestry
May 22, 1995

ATTENDANCE:

Martha Bennett	David Hansen
Carol Elam	Hal Johnson, Jr. Warden
Morgan Merrill	Mary Fogg
Harriett Waller	Bob McNeilly
John Wellborn	Virginia Parra
Pete Stringer	Sally Kanaday
Martin Shofner	Richard Lodge
Charlie Wray, Sr. Warden	Charlie Cook, Treasurer
Anne Stevenson	Geoffrey Butcher

PRIOR MINUTES:

Minutes of the April 24, 1995 meeting were approved as corrected.

MOTIONS & RESOLUTIONS:

Motion to accept the Treasurer's Report showing an aggregate fund balance of \$5,525,959.93. Motion carried unanimously.

Motion to accept the Financial Report's variances as detailed in the May 17, 1995 memo. Motion carried unanimously.

Motion to accept the report of the Rector and Dean Search Committee (Attachment A) as presented by Richard Lodge. Motion carried unanimously.

Motion to accept the report of the Memorials Committee as presented by Chairman Bob McNeilly. Motion carried unanimously.

Motion to accept the report of the Personnel Committee and its recommendations as presented by Hal Johnson, Jr. Warden. Motion carried unanimously.

Resolution to recognize Cynthia Ann Curtis as read into minutes. (Attachment B).

REPORTS & DISCUSSIONS:

Finance Committee

Treasurer Charlie Cook reviewed the current funds available to the Parish and the new report form itself. After a thorough discussion of the nature of each fund and its balance the report was accepted. The Finance Committee will make detailed reports of this type on a quarterly basis and provide the Vestry with monthly consolidated reports.

Search Committee

Dick Lodge submitted a proposal of process to continue the search for our new Rector and Dean. The major source for names will be the "first contacts" that refused to continue within the original process. The best candidate will be chosen and a visit will follow. Each of the enumerated steps in the proposal will be a decision point for both the candidate and the Committee. Bishop Herlong is a part of this process toward a call. The Search Committee and the Vestry will meet the candidate at Step 4 in this process.

Memorials Committee

Bob McNeilly reported that now that we have accepted their proposal and list of appropriate gifts, the point of first contact by a giver should be with the clergy. It is the Committee's intent to have items of all price ranges available for discussion. Any items requiring design or approval of existing design must be reviewed and accepted by the Memorials Committee. This list will be reviewed and expanded yearly.

Personnel Committee

Hal Johnson reported that there are new health care options available to employees; 3 new HMOs and the standard plan. Enrollment options have been offered to all employees. Confusion about the Pension Plan that the Vestry discussed last year has been clarified. Vesting at the level of 20% per year is required with 100% vesting reached in 5 years. One year of full time employment is required. It was reported that Lon Thrasher has graduated from college and has accepted a position in Dallas, TX. He will be leaving Christ Church on June 1, 1995. His job description will be adjusted and his duties will be divided between Troy & Carol & a new part-time employee. Carol Hornberger will handle the membership and registrar duties. Amy Gordon has been retained as the new Christian Education Coordinator. Group Life Insurance has now been made available to all employees under an umbrella policy. This policy will be reviewed for bidding for 1996 budget year. This Committee will meet again in one month to discuss dependent coverage and a personnel policy update.

Vestry Time

Martin Shofner suggested that one role of the Jr. Warden continue to be as a liaison with the Personnel Committee.

David Hansen has taken a leadership role in calming the congregation and assisting the clergy and staff during the Children's Choir transition period.

Staff Time

Anne Stevenson reported that Gordon Peerman has met with Bishop Herlong again to discuss his situation. A decision has been made that Gordon will leave Christ Church sooner than anticipated with office space vacated by June 30, 1995. Gordon has decided not to participate in liturgy in our space at this time and the Bishop has offered to help find appropriate venues for Gordon to celebrate on a volunteer/irregular basis. Bishop Herlong has encouraged Gordon to allow Christ Church to have a celebration of Gordon's ministry and gifts among us, therefore, a June 25, 1995 Choral Evensong is planned with a reception following. Gordon will continue to meet with the Centering Prayer group through June.

June 13-23, 1995 Anne Stevenson will be in Memphis, TN attending the Clergy Leadership Cornerstone Process. The Diocese of Tennessee will assist in paying for this honor.

On Sunday, May 28, 1995, Bishop Herlong has asked that his pastoral letter be read from the pulpit in lieu of a homily.

Geoffrey Butcher noted that over the last year Christ Church has suffered the loss of 10 members of the clergy and staff. How grateful we are to have such a fine foundation and leadership in this parish.

There being no further business, Geoffrey Butcher dismissed the meeting with a prayer.

Virginia Penick Parra, Clerk of the Vestry

MINUTES
CHRIST EPISCOPAL CHURCH
MEETING OF THE VESTRY
June 26, 1995

ATTENDANCE:

Martha Bennett	Mary Fogg
Pete Stringer	Carol Elam
Dick Lodge	Sally Kanaday
Martin Shofner	Harriett Waller
John Wellborn	Ginger Parra
Charlie Wray, Sr. Warden	Hal Johnson, Jr. Warden
Anne Stevenson	Geoffrey Butcher

PRIOR MINUTES:

Minutes of the May 22, 1995 meeting were approved

REPORTS & DISCUSSIONS:

Charlie Wray reported that the newspaper advertisement that was funded through a variance in the budget will begin to appear in the Saturday *Tennessean* on July 1, 1995. Cost will be shared by other Episcopal churches and should run approximately \$30.00 per week.

Personnel Committee

Geoffrey Butcher reported that Ruth Rock is expecting her baby on July 28, 1995 and Sandra Merritt has agreed to work up to 15 hours per week during her absence. If any additional time is needed, Sandra has agreed to donate the time. Current financial budgeting is in place for this position. Andrea Reynolds is our new office assistant working 18 hours per week.

Property Committee

Written & submitted by Picksly Cheek (attachment A). In addition, the church was struck by lightening again on June 25, 1995. Damage to the lighting system occurred.

Search Committee

Dick Lodge reported that the committee has been in contact with a priest and visited his/her parish on Pentecost. This priest declined a visit to Christ Church and declined a second invitation to talk with us. The committee will move on to another priest candidate.

Master Plan Committee

Carol Elam reported that the committee has met and is centering its work on program development. Different architects may be used for the two parts of the project. This committee is meeting every couple of weeks to discuss the project. (attachment B)

Pastoral Counseling

Memo from Charlie Wray & Hal Johnson detail the current situation with Gordon Peerman. Vestry agreed to allow Gordon Peerman to maintain an office in the tower for an unspecified time in the future. This position is funded through December 31, 1995. (attachment C)

Vestry Time

Pete Stringer reported on the death of John Payne's wife, Annie. John is now the sole bread-winner for his family. Discussion was held on the possibility of locating a first mortgage on the Payne house enabling John to eliminate some high interest debt. Payroll deductions would be arranged.

Staff Time

Anne Stevenson spoke of her trip to Memphis for a 10 day conference with 30 other priests. This experience will evolve over the next 4 years therefore, it is difficult to evaluate the outcomes and values of the experience. Amy Gordon is working on a new youth curriculum.

Geoffrey Butcher has determined that Christ Church has a safety deposit box and has located the keys. The signatures on the box will be changed to Picksley Cheek, Geoffrey Butcher, and Ruth Rock.

Geoffrey will attend a leadership training session for church musicians at Virginia Seminary for six days.

Michael Velting has returned from the Association of Anglican Musicians meeting. There will be a meeting of the American Guild of Organists at Christ Church on July 3, 1995.

There being no further business, Geoffrey Butcher dismissed the meeting with a prayer at 8:15 p.m.

Virginia Penick Parra, Clerk of the Vestry

MINUTES

Christ Episcopal Church Meeting of the Vestry July 24, 1995

ATTENDANCE:

Martha Bennett
The Reverend Geoffrey Butcher
Charlie Cook
Mary Fogg
David Hansen
Sally Kanaday
Bob McNeilly

Morgan Merrill
Martin Shofner
The Reverend Anne Stevenson
Harriet Waller
John Wellborn
Al Whitson
Charlie Wray, Senior Warden

PRIOR MINUTES:

Minutes of the June 19, 1995, meeting were approved as corrected.

MOTIONS AND RESOLUTIONS:

1. Resolved, that the Finance Committee's requested variance of \$1,000 to the Christian Education budget to fund the youth ministry program, "Journey to Adulthood," is approved.
2. Resolved, that a budget variance of \$3,500 to continue funding the security alarm and to fund a security guard on Wednesday and Thursday nights and other nights, as necessary for church activities, is approved.
3. Resolved, that a recommendation to increase insurance coverage for employee dishonesty to \$250,000 is approved if the increase in the annual premium does not exceed \$250.
4. Resolved, that the recommendation that any gift of securities to Christ Church be sold as soon as practicable after the gift is received is approved.
5. Resolved, that the Procedure for a Gift of Securities to Christ Church (attached) is approved.
6. Resolved, that the recommendation that the Financial Administrator or the Wardens and Treasurer be authorized to sell Christ Church securities is approved.

REPORTS & DISCUSSIONS:

Finance Report

Charlie Cook, Chairman of the Finance Committee, discussed the Financial Statement attached. He also presented recommendations on which the Vestry voted. See Motions and Resolutions 1 - 6.

Stewardship Committee

John Wellborn, Chairman of the Stewardship Committee, and Al Whitson, Chairman of the 1995 Stewardship Campaign, reported that Susie Ries will be Co-Chairman of the 1995 Campaign and chair the Campaign in 1996.

In 1995 a "faithful member canvas" is planned with calls to be made on past pledgers and newcomers. Bruce Rockwell, a motivational speaker, will speak at lunch on Sunday, October 8. Vestry-member pledges are requested by the September 25 meeting.

Search Committee

Charlie Wray reported that the Search Committee had identified another candidate but later learned that he was not interested because he is new at his current parish. Members of the Committee are scheduled to visit another priest the weekend of July 29-30.

Vestry Time

Anne Stevenson reported that the advertisement announcing the service schedules of various local Episcopal churches, including Christ Church, has begun running in the Saturday edition of *The Tennessean*. All the churches listed contribute to the cost of the ad.

Staff Time

Geoffrey Butcher reported that the Personnel Committee has revised the Personnel Policy manual and sent it to the staff for review.

The Diocesan Convention will take place at Christ Church on January 27. Our Convocation will meet on Sunday, August 5. All four Convocations have elected one lay delegate and each will also elect one clergy delegate to Bishop and Council.

Christ Episcopal Church
July 24, 1995
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There being no further business, the meeting was adjourned.



Mary H. Fogg, Acting Clerk of the Vestry

MINUTES

Christ Episcopal Church Meeting of the Vestry August 28, 1995

ATTENDANCE:

Sally Kanaday
John Wellborn
David Hansen
Richard Lodge
Mary Fogg
Pete Stringer
Charlie Wray, Sr. Warden
Anne Stevenson

Harriet Waller
Martha Bennett
Ginger Parra
Martin Shofner
Morgan Merrill
Hal Johnson, Jr. Warden
Geoffrey Butcher

PRIOR MINUTES:

Minutes of the July 24, 1995, meeting were accepted as presented.

MOTIONS & RESOLUTIONS:

1. Motion that Christ Church accept a bequest of \$20,000.00 from the Estate of Franklin Brooks. It was Mr. Brooks' wish that this money be applied to the Organ Fund. Motion by Martin Shofner & seconded by Mary Fogg is accepted unanimously.
2. Motion that the Master Plan Committee should proceed with the necessary studies of the balcony concerning weight & volume. Motion by Dick Lodge & seconded by Martin Shofner is accepted unanimously.
3. Motion that Christ Church continue to pay the Rev. Dr. Gordon Peerman through December 31, 1995 less the \$3100.00 in cost of replacement clergy. Motion by Pete Stringer & seconded by John Wellborn is accepted unanimously.

REPORTS & DISCUSSIONS:

Finance Committee

The Vestry accepted the Finance Report with no discussion or objection.

Stewardship Committee

John Wellborn reports that Al Whitson & Susie Reis (Chairs) encourage the Vestry to make their pledges no later than the September 25th Vestry meeting. The Canvas will begin October 1st & end on All Saints Day. Christ Church will hold a luncheon on Sunday, October 8th. October 8-21st at-home calls will be made. They hope to have 140 captains and volunteers making 400 calls. The Chairs encourage "fresh energy" in this process and Vestry enthusiasm and support.

Search Committee

Dick Lodge reported that the Committee met with the Parish on Sunday, August 27th. The Search Team will visit another priest in September.

Clergy/Wardens

The Wardens submitted a report on the Gordon Peerman situation. A motion was made concerning this item.

Personnel Committee

Geoffrey Butcher reported that Carol Hornberger has submitted her resignation effective September 28, 1995. The Parish is not in a position to hire a replacement for Carol as we need the input of the new Rector/Dean. Carol's Registrar responsibilities will be handled by Sandra Merritt on her current 1/2 time basis. The Parish will plan an appropriate celebration of Carol's ministry in this place.

Vestry Time

Charlie Wray reports that he has received a report from Fletch Coke that the cemetery headstone for Rev. Charles Tomes will be ready in September.

Hal Johnson reports that there will be two opportunities for the members of the Vestry needing to complete their Sexual Misconduct training on October 14th and November 11th. Pete Stringer, Morgan Merrill, David Hansen, & John Wellborn are those who will need to attend.

Mary Fogg has agreed to Chair the Vestry Nominating Committee and Martin Shofner, David Hansen, Frances Corzine, and Bill Coke have agreed to serve with her. She will report at the September Vestry Meeting as she would like to create nominee brochure that hopefully will encourage participation in this process.

Pete Stringer reports that he and several others have been working with John Payne on his finances and the group has secured a new First Mortgage to assist John in his situation.

Martin Shofner encouraged members to attend the Vestry Bible Study. Bishop Herlong has formed an Architectural Review Commission. Martin, Ronnie Wenzler, Fletch Coke, and Ridley Wills have received two year appointments.

Staff Time

Geoffrey Butcher reports that the Stephens Ministers Retreat at St. Mary's was attended by 19 active ministers. Charles DuBose was the speaker on models of ministry. September 10th is the Choir Retreat. To date, 13 girls & 10 boys have committed to attend.

Anne Stevenson reports that the Jumble Sale continues at 1/2 price. Over \$4000.00 has been raised to benefit the Parish Hall window restoration. Leftovers from the sale will go to the St. Luke's. Make plans to attend the Parish Fair. The Sunday Services will return to three Sunday Eucharists with Church School on Sunday, September 17th.

EYC had their first meeting of the year and had 18 attend. Amy Gordon & Gina Lodge are recruiting teachers.

Bishop Herlong has submitted a Pastoral Letter. It will be read prior to the conclusion of each service on Sunday, September 3, 1995.

There being no further business, the meeting was adjourned with a prayer.

Virginia I. Penick Parra, Clerk of the Vestry

MINUTES
CHRIST EPISCOPAL CHURCH
Meeting of the Vestry
September 25, 1995

ATTENDANCE:

Morgan Merrill	Bob McNeilly
Martha Bennett	Carol Elam
Martin Shofner	John Wellborn
Mary Fogg	Sally Kanaday
Harriet Waller	Ginger Parra
Hal Johnson, Jr. Warden	Geoffrey Butcher
Anne Stevenson	
Visitors:	Susie Ries & Al Whitson

PRIOR MINUTES:

Minutes of the August 28, 1995 meeting were accepted as presented.

REPORTS & DISCUSSIONS:

Finance Committee

The Committee suggested that Ruth Rock review the current pledge status for "warning signs." Anne Stevenson & Geoffrey Butcher will do follow-ups to this review.

Stewardship Committee

Susie Ries & Al Whitson reported that Susie attended the National Stewardship Office's presentation in late May. Susie heard Bruce Rockwell at this conference and has invited him to be the speaker at our Stewardship Sunday Services and the October 8th luncheon. The Committee thanks the members of the Vestry who have agreed to be canvassers. Approximately 125 are invited to the Stewardship Luncheon which Liz Cole is organizing. Our chancel steps witnesses begin on October 1, 1995.

Search Committee

Dick Lodge faxed a report to the Vestry. During August, the Committee contacted a priest who subsequently indicated he would not entertain any calls. The Committee's next meeting was held September 17, 1995 for two hours. The discussion centered on the process - no candidates are currently under consideration.

Master Plan

The Committee's next meeting will be with the three architectural firms interested in the project. The Committee hopes to select a firm by October 9, 1995.

Membership Cluster Report

Harriet Waller reported that this Cluster met on September 19, 1995 for lunch. Eight persons participated in this cluster's farewell to Carol Hornberger. The consensus is that the state of the Church is healthy, hearty, and active. Cornerstone will be published again in late November. Stephens Ministers continue to thrive with 18 active ministers who have at least one care receiver. Stephens Ministers hold meetings twice a month. The Newcomers calls are being made from cards submitted to the Church. The McCathrines meet with this group every third Sunday. The next Newcomers Reception will be held on Sunday, October 22, 1995, at Carol & Charlie Wray's home. The Columbarium is being administered properly. Marion Arnold has three new volunteers for the Caring/Calling Committee. This Cluster would like the Vestry members to encourage & thank these volunteers.

Vestry Time

Hal Johnson read this Sunday's Collect. Martha Bennett reported that the Outreach Committee met and recommended that the Thanksgiving Offering recipient be the Oasis Center. They suggest that our Christmas Offering recipient be St. Luke's. On Sunday, November 19th, representatives of both organizations will speak to the Family Matters Class. Martha also asked that she be allowed to make a statement at the next Vestry meeting in an informative format. Mary Fogg reported that the Vestry Nominations are open. They will close October 5, 1995 at 5:00 p.m. A brochure will be published with photos and information on each nominee.

Staff Time

Anne Stevenson reported that Carol Hornberger's reception was successful. Marion Arnold will work with the Vestry & volunteers in Carol's place. Sandra Merritt is doing the Registrar's work. Ruth Rock has returned from maternity leave. On our first Sunday back on our three service schedule, we had approximately the same number of adults & children as last year. An increase is seen in the number of youths between 7th & 12th grades. The new Youth/Children's choir seems successful in its early stages. The 12:15 p.m. Eucharist on Thursday has returned to the schedule - Bishop Herlong's staff has responsibility for staffing. Sunday, October 1, 1995 is World Communion Sunday. Services will be held at McKendree Methodist Church.

There being no further business the meeting was adjourned with a prayer led by Geoffrey Butcher.

Virginia I. Penick Parra, Clerk of the Vestry

MINUTES
CHRIST EPISCOPAL CHURCH
Meeting of the Vestry
October 23, 1995

ATTENDANCE:

Pete Stringer	Dick Lodge
Mary Fogg	Carol Elam
Martin Shofner	John Wellborn
Sally Kanaday	Harriet Waller
Martha Bennett	Bob McNeilly
Ginger Parra	David Hansen
Charlie Wray, Sr. Warden	Hal Johnson, Jr. Warden
Anne Stevenson	Geoffrey Butcher
Visitors:	Charlie Cook & Jim Snell

PRIOR MINUTES:

Minutes of the September 25, 1995, Vestry meeting were accepted as submitted.

MOTIONS AND RESOLUTIONS :

Motion by Bob McNeilly to approve funding at no more than \$31,140.00 and for Charlie Wray to review and execute contracts with Hart, Freeland, & Roberts for studies in Master Plan, seconded by Pete Stringer. Motion passed unanimously.

Motion by Pete Stringer to accept the Financial Report, seconded by Mary Fogg. Motion passed unanimously.

Motion by Pete Stringer to transfer the funding for the Rector Housing Allowance to the endowment for housing before next year's budget, seconded by Hal Johnson. Motion passed unanimously.

Motion by Pete Stringer to accept recommendations to change work schedules for existing employees with savings of \$3,851.00 and add a part-time Assistant to the Financial Administrator, seconded by Hal Johnson. Motion passed unanimously.

Motion by Pete Stringer to fund the printing and distribution of the Vestry Nomination brochure at \$265.00, seconded by Bob McNeilly. Motion passed unanimously.

Motion by Hal Johnson to fund an issue of the *Cornerstone* magazine at \$250.00, seconded by Mary Fogg. Motion passed unanimously.

Motion by Dick Lodge to fund purchase of TV & VCR at \$400.00, seconded by Pete Stringer. Motion passed unanimously.

Motion by Dick Lodge to accept the recommendations of the Outreach Committee to designate the Thanksgiving offering to Oasis House and the Christmas Offering to St. Luke's, seconded by Pete Stringer. Motion passed unanimously.

Motion by Pete Stringer to accept an anonymous donation of \$2,500.00 to electrify the bell in the tower, seconded by Mary Fogg. Motion passed unanimously.

REPORTS & DISCUSSIONS:

Master Plan

Jim Snell reported that Hart, Freeland, & Roberts has been chosen to provide the next set of services in the Master Plan. Bill Stockard is donating the engineering services for the balcony study with two staff assigned to this project. October 24th the staff interviews will begin. The cost estimates provided are for program plan - not design. A separate accounting will be kept and the reserve in the Capital Fund will be used for these purposes. Gathering of information from Committees on space & facilities' requirements will be begin on November 6, 1995, if possible.

Finance Committee

Charlie Cook submitted the quarterly detailed report from this Committee. It was reported that we have accepted an offer to use a Pitney Bowes postage meter and that Picksly Cheek has begun investigating the cost of new gates on the Ninth Ave. N. entrance. Other recommendations and information are reflected in the Motions reported above.

Search Committee

Dick Lodge reported that some of the Committee has met with a priest and his wife. He will be invited to meet the Vestry. Please continue to keep this process in your prayers.

Greater Church

Walter Crouch reported by memo that the following are delegates to the Diocesan Convention: new Senior Warden, new Junior Warden, Charlie Wray, Frances Corzine, and Walter Crouch. Alternates are: Ellen Wright, Keene Bartley, Randy Parsons, Marty Chapman, and Marie Masterson. Bill Coke will be nominated for Standing Committee & Bishop & Council. Anne Stevenson will be nominated to Bishop & Council and as a Deputy to 1997 General Convention. Pete Stringer will be nominated to 1997 General Convention. Walter Crouch will be the nominee to the Dandridge Trust. The following will be nominees to the Convocation: Martha Bennett, Randy Parsons, Keene Bartley, Mary Chris Waller, and John Claybrook.

Vestry Nominating Committee

Mary Fogg presented the completed brochure and asked for volunteers to man the polling places on November 12, 1995.

Staff Time

Anne Stevenson encouraged all Vestry members to note the upcoming events at Christ Church especially the Fall Seminar led by Bishop Jane Dixson. With Bishop Dixson's many Christ Church connections we should make her very welcome. Anne commented on the developing new relationship with the new St. George's Church rector and assistant.

Vestry Time

Charlie Wray reports that Third National has communicated to Christ Church that it will receive \$5,000.00 from the estate of Mabel Ward. The funds will be added to the endowment. Bishop Herlong has discovered the Good Shepherd Trust created in 1886. The Trust's assets must be used for the benefit of the handicapped. The payment amount of \$7,800.00 was approved. The funds will be administered by the Senior Wardens of Christ Church, St. Anne's, and the Church of the Advent. The funding will be used to help clergy with health benefits & help children of clergy or clergy retired for reasons of disability.

Martha Bennett responded to the recent Pastoral Letter issued by Bishop Herlong. She reflected on her life at Christ Church and how the congregation has supported her in her relationships.

There being no further business, the meeting was adjourned with a prayer led by Geoffrey Butcher.

Virginia I. Penick Parrn, Clerk of the Vestry

Minutes
Christ Episcopal Church
Meeting of the Vestry
November 27, 1995

ATTENDANCE:

Harriet Waller	Carol Elam
Martin Shofner	Dick Lodge
Pete Stringer	Bob McNeilly
John Wellborn	Mary Fogg
David Hansen	Ginger Parra
Martha Bennett	Sally Kanaday
Hal Johnson, Jr. Warden	Charlie Wray, Sr. Warden
Anne Stevenson	Geoffrey Butcher
Visitors:	Bishop Burt Herlong
Dale Grimes	Sandy Sanders
David Waller	Cornelia Granberry
Shirley Lechleiter	Carroll Howell
Paul Elledge	John Bridges
Phyllis Bateman	Marty Chapman
Frances Corzine	Bob Smyth

PRIOR MINUTES:

Minutes from the October 23, 1995 Vestry meeting were accepted as submitted.

MOTIONS AND RESOLUTIONS:

Motion by Dick Lodge to commit to our Diocesan Fair Share of \$182,152.00 for 1996, an increase of \$4,500.00, seconded by Harriet Waller. Motion passed unanimously.

The following officers were elected for the 1996 Vestry unanimously:

Hal Johnson, Senior Warden
Dick Lodge, Junior Warden
Marty Chapman, Clerk
Pete Stringer, Treasurer

REPORTS AND DISCUSSIONS:

Finance Committee

Pete Stringer reported that there is currently a pledge shortfall. Ruth Rock will produce and mail a pledge statement the first of December and those that are acutely in arrears will be reported to John Wellborn. The Finance Committee will meet on December 4, 1995 at 5:30 p.m. to begin the formulation of the budget. Their final meeting will be January 8, 1996 and the Vestry will be asked to approve a budget at their January meeting.

Stewardship Committee

John Wellborn reported that 257 responses have been received in the current campaign. 23 of these are new pledges, 116 pledges have been increased over last year, 106 are the same, and 3 have canceled their pledges. Pledge values are up approximately 5%. There are 148 outstanding pledges. The phone bank is operating and a wrap-up is expected in mid-December.

Search Committee

Dick Lodge reported that the priest the Committee expected to introduce to the Vestry has removed himself from the Search process. The Committee has asked 17 priests to submit materials to them. Fewer than 1/2 of that group are contacts from one year ago who did not want to complete the original material requests. The next Committee meeting is scheduled for December 10th to discuss responses to this request. Realistically, we are now looking at Summer before a new Rector/Dean can take up new duties. The Committee will use the Sunday School hour to communicate with the parish and consider written communications as well.

Spiritual Formation Cluster

David Hansen reported that they have met on a regular basis. The Committees comprising this cluster are: Liturgy Group, Sound, Altar Guild, Readers, Chalice Bearers, Choir/Music, Adult Christian Education, Youth, and Bookstore. The groups are on budget targets with the necessity of a possible investment in vestments for the future. Anne Stevenson is the Clergy Liaison.

Vestry Time

Charlie Wray reported that the Clergy & Wardens have set the next Vestry meeting for December 18, 1995. Reminder that the Vestry Bible Study is available to old and new Vestry Member on the 1st & 3rd Tuesdays at 7:30 a.m. There was discussion of the possible need to obtain additional preaching help for Anne & Geoffrey. John Wellborn suggested that the Vestry show its support of the Search Committee and it was decided that the cover of the bulletin would be the appropriate venue.

It was noted for the record that neither Pete Stringer nor David Hansen have completed the required Sexuality Training.

Staff Time

Geoffrey Butcher complemented the staff flexibility and the strength of lay leadership in our parish. Anne Stevenson read a thank you letter received from Bishop Jane Dixon. A crowd of 150 people attended that Thanksgiving service and dinner. An offering of \$2,000.00 was collected for Oasis House.

The Vestry Retreat is scheduled for January 5-7, 1996.

There being no further business, Geoffrey Butcher adjourned the meeting with a prayer.

Virginia I. Penick Parra, Clerk of the Vestry

MINUTES
Meeting of the Vestry
Christ Episcopal Church
December 18, 1995

ATTENDANCE:

Morgan Merrill	Marty Chapman
Harriet Waller	Sally Kanaday
John Bridges	Ginger Parra
Phyllis Bateman	Charlie Wray
Pete Stringer	Dale Grimes
David Hansen	Martha Bennett
Dick Lodge, Jr. Warden	Hal Johnson, Sr. Warden
Rev. Anne Stevenson	Rev. Geoffrey Butcher

PRIOR MINUTES:

Minutes from the November 27, 1995 Vestry Meeting were accepted as submitted.

MOTIONS AND RESOLUTIONS:

Motion by Pete Stringer to authorize the 1996 Housing Allowances for the Christ Church Clergy in amounts as follows: Anne Stevenson = \$24,000.00 and Geoffrey Butcher = \$23,800.00. Motion seconded by Dick Lodge and passed unanimously.

REPORTS AND DISCUSSIONS:

Financial Committee

Pete Stringer made the Financial Committee report that our fund balances show an excess of \$52,588.32 yet our 1995 pledge collections are behind. Adjustments to fund balances will be posted December 31, 1995.

Stewardship Committee

Charlie Wray reported for John Wellborn that 316 pledge units reflecting \$765,807 have been recorded through December 18, 1995. This amount is an increase of \$46,355 over the previous year. 100 units have not responded to the 1996 campaign and outstanding pledges from 1995 are \$119,171.00. There is a 6.5% discount factor applied to these pledges. Al Whitson will continue to make follow-up phone calls.

Search Committee

Dick Lodge reported that a priest will be visited January 13-14, 1996 by a group of members in his home parish. Of the seventeen prospective priests contacted, seven responded by submitting materials.

Outreach Cluster

Martha Bennett reported that the Diocesan Convention is 6 weeks away and delegates and nominees are in place. Tying Nashville Together has received a \$64,000.00 grant from Metro Nashville. They have hired Joe Ingle to man the Mediation office working to negotiate disputes between community groups with strong differences. TNT has investigated the Bordeaux Nursing Home and Public Schools. Tom Murphy is their new Executive Director. The Services Ministries Committees has new leadership in Erwin Hargrove and Dave Dawson. Christ Church has established a "check-up" process on agencies we financially assist in an effort to improve accountability and that process. Their focus is shifting to populations at risk. The Covenant Group consists of clergy representatives from many diverse congregations. Joe Huff, Dean of Vanderbilt Divinity School, is the new Chair. The Group believes its focus should be issues on which all denominations can agree, i.e. race relations and poverty. TNT and Covenant Boards will meet together for two meetings very soon.

Vestry Time

Vestry Retreat is January 5-7, 1996 at St. Mary's in Sewanee. We will meet up there for dinner at 6:00 p.m. which will be followed by a storytelling time. Saturday will be a time for discussions of vision, reflection and presentations. Michael Velting will join us for a presentation on the organ and Guy Lytle will lead a program on Cathedrals. Sunday we will discuss the Master Plan priorities.

The final Budget/Finance Committee meeting to discuss the 1996 Budget will be January 8, 1996 at 5:30 P.M. All new and old members are encouraged to attend.

Staff Time

Geoffrey Butcher led the group in expressing our gratitude for the retiring members of the Vestry. It has been wonderful to witness the commitment to Christ Church and the Lord in these willing members.

Anne Stevenson described the Church as "very busy" this time of year. Bishop Gray will be preaching and baptizing for us on January 7, 1996. Christ Church is the host for the upcoming Diocesan Convention with Pete Stringer acting as our Chair for the January 26-27, 1996 event. Opening services will be held Friday at 7:00 p.m. and all Christ Church members are encouraged to attend. The Church of the Good Shepherd in Williamson County will be welcomed as a new parish at the 10:30 A.M. service on January 27, 1996.

There being no further business, this meeting was adjourned and Geoffrey Butcher led us in a blessing of the holiday meal.

Virginia I. Penick Parra, Clerk of the Vestry