

**Christ Church Cathedral
Minutes of the Vestry
August 20, 2007**

Vestry Members in attendance: Jennifer Johnston, Walker Mathews, Judy Wright, Stanford Adams, Ken King, Marian Ott, Libby Patterson, Pete Stringer, Thor Urness, Christy Hooper, Ed Burgess, Charlie Cook. Clergy present: Geoffrey Butcher, Anne Stevenson, Matthew Corkern. Also present: Eileen Hosking.

The Vestry of Christ Church Cathedral held its regular monthly meeting on Monday, August 20, 2007. Jennifer Johnston called the meeting to order at 6:45pm.

Walker Matthews and Libby Patterson gave meditations.

• **Warden's Time:**

- Jennifer Johnston discussed the parish meeting planned for September 9, 2007. Jennifer Johnston reported that she, Pete Stringer, and Anne Stevenson are planning to meet with Bill Brosend who will moderate the parish meeting. Jennifer Johnston reported that she, Pete Stringer and Thor Urness are planning to meet with the Diocesan Chancellor to discuss how to communicate the Dean's resignation with the parish. The Vestry discussed how to communicate the Dean's resignation with the parish.
- Jennifer Johnston reported that the Separation Agreement has been signed by Ken Swanson and by the Cathedral.
- The Vestry discussed the formation of search committees for an interim and a permanent dean. The Vestry suggested names of possible committee members to the wardens.
- Jennifer Johnston reported that she has received approximately 60 pages of responses to the "Communion Matters" questionnaire from parishioners. Jennifer Johnston reported that the Bishop had asked all parishes in the Diocese to distribute the questionnaire and collect responses. Jennifer Johnston reported that she is sending all of the responses from Cathedral parishioners to the Bishop.

• **Clergy Time:**

- Anne Stevenson reported that she is hopeful about the future of the Cathedral after talking to many parishioners since the last Vestry meeting. Geoffrey Butcher and Matthew Corkern also report that they have had positive conversations with many parishioners.
- Anne Stevenson reported on the Sunday service schedule for the fall. The 8:30 service will be shortened to one hour. The Sunday school hour will begin at 9:45, and the late service will begin at 11:00. Anne Stevenson asked that Vestry members send her suggestions regarding the services.
- Anne Stevenson reported on the Christian education offerings for the fall.

- **Approval of Minutes:** The following resolution was introduced and seconded: *Resolved, that the Vestry approve the minutes of the June 25, 2007, July 23, 2007, and July 26, 2007 Vestry meetings.* Unanimously approved by the Vestry.

• **Vestry Time: Reports from Cluster Liaisons**

- **Outreach:** Libby Patterson submitted a written report.
 - Libby Patterson reported that Joyce Wilding has been speaking around the region on environmental issues.

- Libby Patterson reported that the sabbatical priest, Trevor Slade, and his wife arrive on Wednesday. Libby Patterson reported that Mark and Mary Sue Taylor are coordinating the Slades' stay in Nashville.
- Libby Patterson reported that within the next year Walker Mathews and Matthew Corkern will lead trips to Bolivia and Matthew Corkern will lead a trip to South Africa.
- Libby Patterson asked Thor Urness to discuss the Cathedral's gift to LEAD Academy. Thor Urness reported that earlier in the year the Cathedral gave LEAD Academy a gift to help LEAD Academy purchase an option on land in the St. Luke's neighborhood. Thor Urness reported that LEAD is still hoping to buy the property on which the option was purchased.
- **Sacred Space:** Ken King submitted a written report. Ken King distributed minutes from an interfaith dialogue meeting involving the Cathedral and the Islamic Center. King King discussed the interfaith dialogue planned with the Islamic Center.
- **Membership Care:**
 - Eileen Hosking reported on improvements to the childcare rooms. Jennifer Johnston thanked Walker Mathews for helping with improvements to the childcare rooms.
 - Matthew Corkern reported that the Newcomers/Visitors Committee is having its first meeting this week. Matthew Corkern reported that he would circulate a list of the members of the Newcomers/Visitors Committee.
- **Spiritual Formation:** Christy Hooper submitted a written report. Christy Hooper thanked the clergy for their work developing a Christian education program for the fall.
- **Property and Personnel:**
 - Eileen Hosking reported that the room in the former organ space is almost complete. Eileen Hosking thanked Walker Mathews for his assistance renovating the former organ space.
 - Eileen Hosking reported that the Cathedral plans to repaint the stairwells and touch up the paint in the Nave.
 - Eileen Hosking reported that Nang Mitsamphan has resigned as communication coordinator. Eileen Hosking reported that the Cathedral would like to hire a full-time communication coordinator. The Vestry discussed whether to make the communication coordinator position full-time. The following resolution was introduced and seconded: *Resolved, that Vestry approves making the position of communication coordinator a full-time position.* Unanimously approved by the Vestry.
 - Jennifer Johnston reported that Nang Mitsamphan had started constructing a new website for the Cathedral prior to resigning. Jennifer Johnston recommended that the Cathedral use the money that it would have spent on Nang Mitsamphan's salary to hire a firm to complete the new website.
 - Jennifer Johnston reported that the Cathedral has proposed a personnel agreement with Jon Johnson, assistant organist and choirmaster. Ken King described the terms of the agreement to the Vestry. The following resolution was introduced and seconded: *Resolved, that Vestry approves signing the personnel agreement with Jon Johnson for an initial term of one year.* Unanimously approved by the Vestry. Jennifer Johnston reported that the Personnel Committee is continuing to review the Cathedral's policy regarding employment agreements.
- **Finance and Stewardship:** Walker Mathews submitted a written report and distributed copies of the Cathedral's independent auditor's report for 2006 and 2005.
 - Walker Mathews reported that the Finance Committee believes that the Cathedral is on track to finish the year with a small surplus.
 - Walker Mathews reported that all parking revenues are currently used to pay down the debt owed on the parking lot. The Finance Committee recommends deferring payment of extra principal until the end of 2007. The following

resolution was introduced and seconded: *Resolved, that the Cathedral defer payment of extra principal on the parking lot loan through the end of 2007.* Unanimously approved by the Vestry.

- Walker Mathews reported that the remaining funds in the Dean's discretionary fund will not be able to pay for the Dean's Choir Tour. Walker Mathews reported that the remaining cost of the tour will be paid out of operating funds.
 - Marian Ott reported that the Finance Committee plans to begin developing the budget for 2008. Marian Ott reported that she and Eileen Hosking will begin meeting with representatives of various ministries to discuss budget priorities.
 - Jennifer Johnston reported that John Lavey is planning for the fall stewardship campaign. Jennifer Johnston reported that the campaign will require more involvement by Vestry members than in past years.
- **New Business:** No new business.
 - **Old Business:** Judy Wright volunteered to coordinate thank you notes to parishoners.
 - **Key Dates:**

Aug. 26	Parish Fair, 9-12a.m.
Sept. 3	Labor Day holiday, parish offices closed
Sept. 7	First Friday service, 6pm
Sept. 9	Return to 3 service schedule: 7:00, 8:30, 11:00
Sept. 9	Taize, 6pm
Sept. 11, 25	Grace Happens: Letting Go and Moving On, 7pm
Sept. 12, 19, 26	Wednesday Evening Series begins, 5:30pm
Sept. 23	Chris Teal Concert, 2pm
Sept. 24	Next Vestry meeting, 5:15pm

Mathew Corkern closed the meeting in prayer, and the meeting was adjourned at 9:05 P.M.

Respectfully submitted by Stanford Adams, Clerk

Attachments and handouts:

- Vestry Agenda, August 20, 2007
- Vestry meeting minutes, June 25, 2007
- Vestry meeting minutes, July 23, 2007
- Vestry meeting minutes, July 26, 2007
- Cornerstone Article by Jennifer Johnston
- Outreach Cluster Report, August 2007
- Spiritual Formation Report, August 2007
- Finance Committee Report, August 2007
- Balance Sheet Detail, July 31, 2007
- Budgeted Income and Expense Statement, July 31, 2007
- Sacred Space Cluster Report, August 2007
- Independent Auditors' Report, December 31, 2006 and 2005
- Interfaith Dialogue Meeting minutes, Wednesday, August 1, 2007