

**Christ Church Cathedral  
Minutes of the Vestry  
November 26, 2007**

Vestry Members in attendance: Jennifer Johnston, Judy Wright, John Stone, Joanne Knight, Walker Mathews, Stanford Adams, Ken King, Marian Ott, Libby Patterson, Pete Stringer, Thor Urness, Christy Hooper, Ed Burgess, Charlie Cook. Cathedral clergy present: Anne Stevenson, Geoffrey Butcher, Matthew Corkern. Also present: The Rev. Canon Pamela Snare, Paul Elledge, Steve Ezell.

The Vestry of Christ Church Cathedral held its regular monthly meeting on Monday, November 26, 2007. Jennifer Johnston called the meeting to order at 6:40pm. Anne Stevenson opened the meeting in prayer. Judy Wright gave the meditation.

• **Warden's Time:**

- Jennifer Johnston asked Pamela Snare to discuss the Vestry's duties during the dean search process. Pamela Snare is our diocesan liaison and consultant for the search. Pamela Snare distributed a handout on the process for calling rectors of parishes, and she and the Vestry discussed the process. Pamela Snare will meet with the search committee next week and at least two additional times during the search. Pamela Snare also will meet with the Vestry when the Vestry is putting together a letter of agreement with a finalist. Pamela Snare told the Vestry that the Vestry needs to decide whether it will ask the Search committee to propose one candidate or multiple candidates to the Vestry and what vote of the Vestry will be required to issue a call to a candidate.
- Jennifer Johnston asked Pamela Snare to report on the status of the interim search committee. Pamela Snare reported that the interim search committee will continue considering candidates whose names have already been proposed for consideration by the committee. The interim search committee will end its work after the committee considers the candidates whose names have already been proposed for consideration by the committee.
- Jennifer Johnston asked Steve Ezell to report on the activities of the search committee. Steve Ezell reported that the committee has met to get to know each other. In addition, Pamela Snare has given the committee an overview of the search process. The search committee will meet on Monday to develop a schedule for the search and to begin developing the parish profile. Jennifer Johnston thanked Steve Ezell for agreeing to chair the search committee.
- Jennifer Johnston called the Vestry into executive session. The Vestry met in executive session.
- The Vestry discussed the interim search process.

• **Report by Priest-in-Charge:**

- Anne Stevenson reported that the November First Friday service with the Tennessee Art League and the Reconciliation Committee went well. Anne Stevenson reported that All Saints services went well, as did Phillip Newell's symposium and Peace Mass.
- Anne Stevenson reported that the stewardship campaign has taken up a good deal of the clergy's time. Anne reported that she is somewhat disappointed in the success of the stewardship campaign.
- Anne Stevenson reported that the Bishop has assigned Delores Nicholson to be a non-stipendiary deacon at the Cathedral. Delores Nicholson is a vocational deacon, and she will participate in various Sunday liturgies and First Friday liturgies. She will help with hospital and home pastoral care visits and other pastoral work, including the Stephen Minister program. The following resolution was introduced and

seconded: *Resolved, that the Vestry accept Delores Nicholson to the staff of the Cathedral.* Unanimously approved by the Vestry.

- **Warden's Time (continued):**

- Pete Stringer reported that the Personnel Committee is continuing to review the compensation package for the dean's position.
- Jennifer Johnston nominated Pete Stringer for Senior Warden and Charlie Cook for Junior Warden. Nominations will remain open until the December Vestry meeting.
- Jennifer Johnston reported that Thor Urness will be the Outreach Cluster liaison and Sigourney Cheek will be the Membership Care Cluster liaison beginning in 2008.
- The Wardens nominated the following parishioners to be delegates to the Diocesan Convention. Delegates: Jennifer Johnston, Pete Stringer, Charlie Cook, Steve Lasley, and Anne Morgan; Alternates: Scott Smith, Rebecca Bourlakas, Christy Hooper, Hal Johnson, Sandra Merritt. Members of the Vestry also suggested John Teasley and Gibson Prichard. The following resolution was introduced and seconded: *Resolved, that the Vestry approve the Diocesan Convention delegates and alternates nominated by the Wardens, and the Vestry permit the Wardens to substitute the additional names suggested by Vestry members if any of the delegates or alternates do not accept.* Unanimously approved by the Vestry.
- The following resolution was introduced and seconded: *Resolved, that the Vestry nominates Matthew Corkern to be a candidate for Bishop and Council, at large west position.* Unanimously approved by the Vestry.
- The following resolution was introduced and seconded: *Resolved, that the Vestry nominates Pete Stringer to be a candidate for deputy at General Convention.* Unanimously approved by the Vestry.
- Jennifer Johnston congratulated Pete Stringer for being named Treasurer of the Diocese.

- **Approval of Minutes:** The following resolution was introduced and seconded: *Resolved, that the Vestry approve the minutes of the October 22, 2007 Vestry meeting.* Unanimously approved by the Vestry.

- **Vestry Time: Reports from Cluster Liaisons**

- **Finance and Stewardship:** Walker Mathews submitted a written report.
  - Marian Ott noted that pledge payments for 2007 are behind budget.
  - Marian Ott reported that the ad hoc group that reviewed the Cathedral's gifting policies has proposed a new gifting policy. Marian Ott reported that the new policy reiterates that the primary means to give to the Cathedral is via pledging. The new policy includes gifts for liturgical music in the Cathedral budget, instead of the Friends of the Cathedral budget. The following resolution was introduced and seconded: *Resolved, that the Vestry approve the gifting policy as proposed by the ad hoc committee.* Unanimously approved by the Vestry.
  - Marian Ott noted that if pledges in 2008 are flat, the Finance Committee expects a budget deficit of approximately \$150,000 in 2008 unless the budget is reduced.
  - Marian Ott reported that the Cathedral received a \$10,000 gift today that was not directed. The finance committee recommended that the Cathedral put this towards the 2007 operating budget. The following resolution was introduced and seconded: *Resolved, that the Vestry direct the \$10,000 gift received today towards the 2007 operating budget.* The Vestry discussed the motion. The motion was withdrawn.
  - Marian Ott reported that the Cathedral has received a fair share assessment from the Diocese of Tennessee of \$246,897.00 for 2008. The following resolution was introduced and seconded: *Resolved, that the Vestry approve paying the Cathedral's fair share assessment for 2008 to the Diocese of Tennessee, and the Vestry direct*

*the Diocese of Tennessee to send 10% of the Cathedral's assessment to ECUSA.*  
The Vestry discussed the resolution. Unanimously approved by the Vestry.

- Jennifer Johnston noted that John Lavey reported that the Cathedral has received 387 pledges for 2008 totaling \$1.5 million as of Thanksgiving. John Lavey currently projects the total amount pledged will be just under \$2 million. The Stewardship committee is continuing to seek pledges.
  
- **Outreach:** Libby Patterson submitted a written report. Libby encouraged everyone to participate in the Alternative Christmas market.
- **Sacred Space:** Ken King submitted a written report. Ken noted the budget requests made by committees in the cluster that have been distributed to the Vestry.
- **Membership Care:** Joanne Knight submitted a written report.
- **Spiritual Formation:** Christy Hooper submitted a written report. Judy Wright asked the Vestry to help publicize the Gifts and Talents program set for February 2008.
- **Property and Personnel:** No report from Eileen Hosking. Ed Burgess asked about the reactivation of the Personnel Committee. Jennifer Johnston reported that the Committee is a support for Anne Stevenson and offers assistance in developing appropriate personnel policies.
  
- **New Business:** Ken King reported that he is on a discernment committee for parishioner.
  
- **Old Business:** Ed Burgess noted that the September minutes have been taken from the bulletin board. Jennifer Johnston reported that Peggy Tucker plans to replace them.
  
- **Key Dates:**
  - Dec. 4, 8pm Nashville Early Music Ensemble "Canciones navidad de America latina"
  - Dec. 7, 6pm First Friday Service
  - Dec. 9, 5pm Christmas Pageant
  - Dec. 12, 7pm Nashville Unlimited Christmas Concert, Benefit for Room in the Inn
  - Dec. 14 Vestry Christmas Party
  - Dec. 16, 4pm Festival of Lessons & Carols
  - Dec. 17, 5:15 Next Vestry meeting

The meeting was adjourned by motion of the Vestry at 9:40 P.M.

Respectfully submitted by Stanford Adams, Clerk

**Attachments and handouts:**

- Vestry Agenda, November 26, 2007
- Vestry meeting minutes, October 22, 2007
- Membership Care Cluster, November 2007
- Outreach Cluster Report, November 2007
- Spiritual Formation Report, November 2007
- Finance Committee Report, November 2007
- Sacred Space Report (including reports of committees, budget requests of committees, event participation spreadsheet)
- Balance Sheet Detail, October 31, 2007
- Budgeted Income and Expense Statement, October 31, 2007
- Report of pledge and plate offerings and attendance for November 2006 vs. November 2007
- Report of Ad Hoc Group to Review Gifting Policy
- Handout on Calling Process for Rectors of Parishes, Diocese of Alabama, 2003