

**Christ Church Cathedral
Minutes of the Vestry
April Meeting
April 26, 2010**

Vestry Members present: Steve Lasley, Scott Smith, Dave Goetz, John Whitaker, Tobi Nolan, John Bridges, Scott Viebranz, Susan Dupont, Susie Ries, Marie Stringer Yeagle, Catherine Clark, Hal Johnson, Sandra Merritt, Mary Herbert Kelly

Also in attendance: Mark McQueen, Gene Manning, Anne Stevenson, Timothy Kimbrough

The Very Reverend Timothy Kimbrough called the meeting to order at 6:30 p.m. Scott Smith gave the meditation.

Approval of Minutes: The following resolution was introduced by Dean Kimbrough and seconded by Catherine Clark: *Resolved, the Vestry approves the minutes of its March 22, 2010 meeting.* Unanimously approved.

1. Old business

a. Retirement/transition committee

Scott Smith detailed final plans for Canon Butcher's reception on Thursday and for the Sunday school hour. Dean Kimbrough expressed his hope that our celebration moves toward the afternoon Evensong.

b. Stained glass window restoration

Mark McQueen and Steve Lasley reported that the lower windows will be repaired first followed by the upper windows with plywood replacements used during the interim. Scott Viebranz suggested that the repair process be communicated to the parish in Happenings. John Bridges suggested tracking the process through pictures on the Cathedral's website. Work will begin May 11.

c. Stewardship for 2011

Scott Viebranz reported that we have not identified a co-chair. The Dean requested moving kickoff of the stewardship campaign to the second week of October to accommodate a guest speaker's schedule.

d. Cathedral chapter meeting

The Bishop called a meeting of the Cathedral chapter to discuss its Charter, which canonically describes the responsibilities of the chapter. There are 12 members, four of whom are elected representatives from the Diocese. Diocesan canons assume a cooperative spirit between chapter and the Vestry. The committee will

meet again May 19 to describe specific responsibilities for the itself corresponding to the mission of diocese.

e. Date of Annual Parish meeting

In setting the date of the Annual Parish meeting, Dean Kimbrough asked the Vestry to consider whether there is merit in thinking about a date in January. It would allow time to close the books and give a fiscal accounting of the preceding year. Questions were raised about how moving the meeting to January would affect electing a new vestry class; the annual diocesan meeting; and other purposes of holding the annual meeting in November, such as the stewardship campaign. Dean Kimbrough suggested maintaining status quo this year. The bylaw committee will make recommendation next year.

f. Report from committee to study tithe from the 2nd installation of Schillig gift

Hal reported that the committee (comprised of Catherine Clark, Junior Warden, Marie Stringer Yeagle, clerk, and himself), considered many compelling causes. Tobi Nolan and Mary Herbert Kelly, because of their deep knowledge of outreach needs, were also consulted. Tobi suggested creating an “opportunity fund” for the Outreach Committee to tap into when “extraordinary needs arise, such as supporting Room in the Inn by building showers or other larger scale projects. John Whitaker raised diocesan needs.

The committee recommended tithing from the gift and giving half of the tithe to create an opportunity fund for the outreach committee and half to the diocese.

Discussion included whether the money should be put to immediate use for the needs of organizations supported by the Cathedral; used to establish an ongoing fund, managed by the Outreach Committee for unexpected, larger scale needs; and whether special stipulations should be made to ensure that if used to seed an opportunity fund, the money may be carried forward in the budget from year to year.

Hal repeated that the intent of the committee was to ask Mary Herbert, as the cluster liaison, to meet with the outreach committee to develop guidelines for use of the money. The Vestry requests from the Outreach Committee guidelines/a proposal for use of opportunity funds.

The following resolution was introduced by Hal and seconded by Catherine:

Resolved, the Vestry approves the recommendation of the committee to 1) tithe; 2) give half of the tithe to the Outreach Committee for the creation of an opportunity fund; 3) give half of the tithe to the Diocese.

Unanimously approved.

2. Cluster Ministries

a. Reports from Cluster ministries – Finance Committee

Dean Kimbrough reported that while we are \$20,000 to the good for the year, we are operating on a \$170,000 budget deficit and we need to be \$70,000 in the good by end of first quarter. He requested that the Finance Chair add this information to future reports.

3. New business

a. Staff planning retreat

At the staff planning retreat, Dean Kimbrough reviewed job duties and descriptions with staff members. The staff began calendar planning through May 2011 with roughly two-thirds of dates and events already known. They hope to schedule the 2012 planning meeting sooner; perhaps in the fall. Dean Kimbrough encouraged setting aside one weekend per month for a non-liturgical event, such as special pastoral liturgies (e.g. weddings, campus stewardship). The Vestry would make a recommendation with the decision to be made at the committee level.

Sandy Sanders commended Dean Kimbrough and staff for providing a strong starting point for inward stewardship.

Dean Kimbrough suggested postponing a decision, and offered guidance through a discussion at next month's Vestry meeting.

b. Summer intern from Sewanee (Anne Stevenson)

Canon Stevenson reported that an intern from Sewanee will not join us this summer.

The following resolution was introduced by Dean Kimbrough and seconded by Hal:
Resolved, the Vestry approves the recommendation to extend the business meeting by 15 minutes.

Unanimously approved.

Dean Kimbrough reminded the Vestry of breakfast with the Bishop on Wednesday, May 5 at 7:30 a.m. at St. Luke's.

The next Vestry meeting will be May 24th.

4. Executive Session

It was the consensus of the Vestry to record the following minutes of the Executive Session as an addendum and maintained on file.

Dean Kimbrough thanked the Vestry for extending housing assistance to him. The terms of the agreement will be attached as an addendum to his letter of agreement for annual review.

The Vestry discussed making a contribution to Canon Butcher's retirement purse.

The following resolution was introduced by Scott and seconded by Hal:

***Resolved, the Vestry approves the following formula for gifts to retiring priests:
\$1000 per year of service.***

Unanimously approved.

Update on discussions with Anne on her retirement

Dean Kimbrough expressed support for Canon Stevenson staying with the parish for a full academic year rather than retiring on her birthday in March. She will work with the Bishop on a two month extension. We are looking at a celebration in May 2011.

5. Adjourn

The meeting was adjourned by motion of the Vestry.

Respectfully submitted by Marie Stringer Yeagle, Clerk.

Attachments and handouts:

Vestry Agenda, April 26, 2010

Finance Committee Report, April 2010