

FINAL  
Vestry Minutes  
Christ Church Cathedral  
Wheeler Room  
Monday, June 20, 2011

Vestry Members Present: Catherine Clark, Senior Warden; Steve Lasley, Junior Warden; Marie Stringer Yeagle, Scott Smith, Jo Dee Prichard, Tyler Yarbrow, Denise Bentley, Sandy Sanders, Mary Herbert Kelly, John Whitaker, John Bridges

Clergy Present: Timothy Kimbrough, Gene Manning, Joshua Caler

Others Present: Mark McQueen and Sally Kanaday

Dean Kimbrough called the meeting to order at 6:35 and opened it with prayer.

In Scott Viebranz's absence, Dean Kimbrough provided the meditation.

**Minutes**—The Minutes were approved as corrected.

Regarding the May 9, 2011, Minutes, it was noted that the Canons of the Diocese of Tennessee require the Cathedral's Junior Warden to serve as a member of the Cathedral Chapter. This therefore nullifies the Vestry's action of May 9 electing John Bridges to serve in place of Steve Lasley on the Cathedral Chapter for the coming year.

Catherine Clark read a note from Stanford Adams thanking us for our support.

### **Old Business**

**Retirement Celebration**—The Dean thanked and commended the committee and all who worked on Anne Stevenson's retirement celebration. Scott Smith reported that all went as well as it could have and that Anne was very happy with it. Catherine Clark read a thank you note from Anne. All agreed that it was a seamless and successful celebration. Additionally, it came in under budget.

**Report from the Sub-Dean**-- Gene Manning reported that seven youth went on the trip to Bolivia, that things are well there, and that those who went were deeply touched. She is turning her attention now to pastoral care duties.

**Report from the Curate**—Joshua Caler thanked Tyler Yarbrow and her committee for his welcoming and care and is now ready to move forward with his ministry here.

**Report about the Youth Pastor**—Dean Kimbrough reported that Chris Klopp and his wife will move their belongings to Nashville on July 1. Mid-July he will return to PA to lead Church camps. During the last week of July he will work with Monica on the St. Luke's Mission.

**Cathedral Bookstore Review Committee**—The committee has met once and will meet again this summer. They will inventory the Bookstore and make their recommendation at the August Vestry meeting as how we should proceed. Ginny McCoy was appointed the Interim Bookstore manager.

**Consultant Interview**—Dean Kimbrough reported that Belton Ziegler, proposed consultant, came here Pentecost weekend and they met twice. Mr. Ziegler had prepared for the meeting from our website and parish profile. He noted the lack of a prominent mission statement. He will meet with the Dean once more and they will discuss whether he will be the one to consult with us about our vision and organizational system. The Dean expects to know their decision by mid August.

The Bylaws discussion will likely be included into this subject. The Dean will consider appointing a committee to explore our administration and governance but will wait until the August meeting to see whether Mr. Ziegler will work with us.

## **Program Ministries**

### **The State of the Clusters: A Review**

John Whitaker presented the report of the Sacred Space Cluster (see attached). Discussion included the fact that Sacred Space has been clergy led and is now waiting for direction, how the goals have evolved from those originally made, and how this congregation includes those we do not reach in our regular worship services.

Mary Herbert Kelly reported for the Outreach Cluster (see attached). She reminded us of how many non profits had started from our support and involvement. The committee will meet next in September.

Marie Stringer Yeagle reported for the Administrative Cluster (see attached).

Tyler Yarbro reported for the Membership Care Cluster (see attached). Gene Manning noted that Hannah Lavey has stepped down from the Meals Committee and this group has been replaced by the Feed My Sheep Committee.

Scott Smith reported on Spiritual Formation Cluster. He and Sandy Sanders are the Vestry liaisons. All is going well.

The Dean commented that common themes in the reports are 1) lack of direction, and 2) need for new blood. There is no lack of newcomers to the Cathedral, but the need is to involve them into our programs.

John Bridges commented that attendance numbers at Sunday services and Sunday School classes would be interesting and helpful. The Dean agreed to see if these can be given again.

## **Property Committee**

**Old Computers**—Mark McQueen reported on the need to dispose of old computers. Vestry direction is required before action can be taken. Scott Smith made the motion and Sandy Sanders seconded it. The motion was unanimously approved.

***Resolved.....that Christ Church Cathedral dispose of all warehoused electronic equipment in an appropriate way.***

**Signage Redesign**—Mark McQueen reported that designs for the interior and exterior campus signage were presented to Mark McQueen and Karen Williams by TollesonMcCoy design firm. A group of the Property Committee and Fabric and Design Committees will review the designs and hope to have a recommendation and bid available for the Vestry to consider no later than the September meeting.

**810 Building**—Mark McQueen brought to our attention that the 810 building may be available for purchase. Motion was made by Catherine Clark and seconded by John Whitaker and unanimously approved.

***Resolved....A committee consisting of Rob Barrick, Hal Johnson, Steve Lasley, Walker Mathews and Mark McQueen is appointed to investigate the possible sale of the 810 Broadway Building and report to the Vestry in August.***

#### **Finance Committee**

**Monthly Report**--Mark McQueen presented the Financials Budgeted Income and Expense Statement, May 31, 2011, and Balance Sheet Detail, May 31, 2011 (see attached).

**Check signers**--Mark reported that the signatories need to be updated for the General Account. Motion was made by Mary Herbert Kelly, seconded by Steve Lasley, and unanimously approved.

***Resolved....that Catherine Clark, Steve Lasley, Robert Smyth, Katy Varney and Charles W. Cook, III, be authorized to sign checks for the Christ Church Cathedral General Account at First Tennessee Bank.***

**Early Approval for Cultural Arts 2012 Budget**—Mark McQueen reported for the Finance Committee on the need to approve the amount of \$10,025 gross expense of the production of CROWNS so contracts can be made. Motion was made by John Bridges, seconded by John Whitaker and unanimously adopted.

***Resolved...that the amount of \$10,025 gross expense for the production of CROWNS be approved for immediate use as necessary from the 2012 Cultural Arts Budget .***

#### **New Business**

##### **Staff Updates**

The Dean reported that Karen Williams, **Media Relations Coordinator**, is retiring August 1. Karen has been especially effective in getting our programs advertised in the print media. In considering how to proceed in her absence, he will consult with the Wardens, Personnel Committee and Communications Committee over the summer regarding a new job description and a search for a Director of Communications. Denise Bentley asked if we had any report from the cards distributed at Sacred Space events asking how people knew about the program.

**Associate Priests**—The Dean reported that our associate priests, who are non-stipendiary, often have commitments that keep them from future availability or long term commitment. Ed Coleman has asked to be removed from the list. Rod Murray and Lionel Gilmore will continue to be available as they are able. The Dean is considering retiring the title of "Associate Priest" and sought the Vestry's advice and counsel. Discussion followed and included the recommendation that any future use of the title be accompanied by a clear and unambiguous job description. Further the Vestry noted that some may have sentimental attachments to the current Associate Priests and their titles and that the retirement of the title should be done with grace.

**Care Committees**—The Dean thanked Tyler Yarbro, Ken Hinman and Alison LeGrone for their continuing help to Joshua Caleb and Chris Klopp in their transition time.

**Annual Parish Meeting**—The Dean reported that there are plans to make this a Sunday morning event, either at the Cathedral or at St. Luke's.

**Announcements**—The Dean announced that beginning Sunday, June 26, Cathedral Sunday worship will begin with A Penitential Order throughout Ordinary Time for as long as the United States and its allies are at war in Iraq and Afghanistan.

The meeting was adjourned at 8:25.

Sally Kanaday, Clerk

Attached: Minutes of the May 9, 2011 Vestry Meeting  
June 2011 Finance Committee Report  
Budgeted Income and Expense Statement, May 31, 2011  
Balance Sheet Detail, May 31, 2011  
Report from Vestry Liaisons on the Membership Care Cluster  
Notes from Administrative Cluster Meeting, March 27, 2011  
Sacred Space Cluster Vestry Report, May 2011  
Outreach Cluster Reports, June 2011  
Cathedral Youth Ministry Vestry Report, May 2011  
Earth Ministry Report