

Draft
Vestry Meeting Minutes
February 20, 2012
Wheeler Room

Vestry Members Present: Catherine Clark, Senior Warden; Steve Lasley, Junior Warden; Dave Goetz, Mary Herbert Kelly, Scott Smith, John Whitaker, John Bridges, Susie Ries, Sandy Sanders, Marie Stringer Yeagle, Denise Bentley, Jo Dee Prichard, Scott Viebranz, Ann Walker-King, Tyler Yarbro

Clergy Present: Timothy Kimbrough, Gene Manning, Joshua Caler, Dolores Nicholson

Newly Elected Vestry Members Present: Lawrence Blank-Cook, Paul Myers, Susan Hudson, Kristine LaLonde, Dan Schafer

Others Present: Mark McQueen, Sally Kanaday

Dean Kimbrough called the meeting to order at 6:30, led with prayer and gave the meditation focusing on the partnership of clergy and laity.

Minutes--The minutes of the January 24, 2012, meeting were approved as presented.

Committee Reports--

Final Vestry Nominating Report--See Attached. Scott Smith reported for the committee that all went exceedingly well. Two changes are recommended in the Nominating Procedure. Scott made the motion and Marie Stringer Yeagle seconded that

Concerning the document known as "Vestry Election Procedures for Christ Church Cathedral, Nashville, TN, in Paragraph 8, the current language "After expiration of three years consecutive service, a Vestry member shall not be eligible for re-election until at least one year shall have expired" be replaced with "After expiration of three years...until at least two years shall have expired."

Additionally, in that same document, a Paragraph 15 should be added stating that "In the event of a tie, the tie would be settled by lot on the day of the election, as conducted by the wardens."

Motion was unanimously adopted.

It was noted that the committee established christcathedral.org/vestry/2012 as the location for all online communication surrounding the annual meeting, nominations, and voting.

Finance Committee--Mark McQueen presented the report from the Financial Committee, the Balance Detail Sheet, January 31, 2012, and the Budgeted Income and Expense Statement, January 31, 2012. See Attached. He offered explanation of the form and content of the reports for the newly elected vestry members. Scott Smith made the motion and Catherine Clark seconded that the report be accepted by the Vestry. Motion carried unanimously.

Archives Committee--Scott Smith reported on the work of the Committee with Fletch Coke. The newly created cathedral archives site on the cathedral web site can be accessed at <http://archives.christcathedral.org/historic-documents>. Fletch had placed on deposit in the Manuscripts Section of the Tennessee State Archives many of the early church documents and they were copied on microfilm. The collection contains many documents from the 1800's including a copy of the Cathedral charter, minutes from the founding in 1829, annual reports, newsletter and other reports. The committee is working to produce online guidelines for use of the materials in Archives section of the Christ Cathedral website.

Old Business--

State of TN Act of Incorporation for the Cathedral--The Dean reported that work is continuing to develop By-Laws for the Cathedral, especially considering the law of Tennessee regarding incorporations prior to 1910. The Vestry will discuss this topic at the Retreat.

Review of the Annual Parish Meeting--The Vestry members reported that feedback from parishioners about the Annual Parish Meeting was generally favorable. The presentation of the Annual Report with its written reports, graphs, and financial detail was especially well-received. There was some confusion about meeting and voting procedure on the first Sunday. Some wanted candidates for the Vestry to speak when they were introduced. People enjoyed the meal together, and John Bridges remarked that a time immediately after the late service used to be designated as Coffee Minute which gave people some time to visit together and build community, an opportunity currently missing after the 11:00 service.

New Business--

Review of the Process and Timing for the Election of Wardens--Absent ByLaws, it was agreed at the January Vestry meeting that the Dean and Wardens would meet and discuss the procedure for electing the Junior and Senior Wardens. Suggestions and a chance for additional nominations from the floor would be permitted.

Election of Officers for the 2012 Vestry

Junior Warden--Steve Lasley nominated Scott Viebranz for the position of Junior Warden. Scott Smith seconded the nomination. Scott Viebranz was unanimously elected.

Senior Warden--Catherine Clark nominated Steve Lasley for the position of Senior Warden. Susie Ries seconded the nomination. Steve Lasley was unanimously elected.

Clerk of the Vestry, also to serve on the Cathedral Chapter--John Bridges nominated Scott Hoffman to serve as Clerk. Mary Herbert Kelly seconded the nomination. Scott Hoffman was unanimously elected.

Election of Vestry representatives to the Cathedral Chapter--

The Wardens, Clerk and two at large representatives serve on the Cathedral Chapter as lay members to represent Christ Cathedral for a term of one year. Denise Bentley and Tyler Yarbrow have served as the at large members in the past year. Denise can continue, but Tyler is not able to continue to serve.

Catherine Clark nominated John Bridges as the second representative. JoDee Prichard seconded the nomination. John Bridges was unanimously elected as representative to the Cathedral Chapter.

Report of the *ad hoc* Mission Statement Planning Committee--Tyler Yarbrough reported on feedback from the Annual Meeting where the attendees divided into groups to discuss the draft mission statement. The committee met last week to discuss the response they received. See Attached report.

The Vestry divided into four groups to further discuss the statement of mission for the Cathedral, being advised to consider how a mission statement could be adopted that would be a foundation statement for strategic planning, using language from the Book of Common Prayer. After meeting each group reported. The Dean encouraged the Vestry to seek input and conversation from the congregation, and the discussion will continue at the retreat.

The 2011 Parochial Report--The Dean distributed 2011 Report of Episcopal Congregations and Missions that is required annually by the national church. Catherine Clark made the motion that we receive the report as presented, Denise Bentley seconded, and the report was accepted as presented. See Attached.

Consortium of Endowed Episcopal Parishes--This group will meet March 7-10 in Charlotte, North Carolina. The Dean will attend. Funds are budgeted for another representative to travel. The Dean encouraged anyone interested to see him.

Announcements--

The Dean urged support for the Strove Tuesday Pancake Supper.

Dr. Ellen Davis, Duke University Divinity School Amos Ragan Kearnes Distinguished Professor of Bible and Practical Theology, will conduct the Lenten Symposium February 24-26. She will speak Friday night, teach Saturday from 9-12, preach at the 8:30 and 11:00 Sunday services and hold the Sunday Forum.

The Vestry Retreat will be at St. Mary's, Sewanee, beginning with dinner March 2 and concluding in the afternoon of March 3. Nineteen rooms have been reserved for Friday night. The Dean will send the agenda.

During Lent, the nave doors will be open to the public from 11:00 to 1:00 on weekdays. Three parishioners are needed each hour to attend to offer direction and hospitality. A sign up form is at the reception desk.

The meeting was adjourned at 8:35.

Sally Kanaday, Clerk

Attachments: January 24, 2012, Minutes

Final Vestry Nominating Committee Report, Feb 6, 2012

February Finance Committee Report

Balance Sheet Detail, January 31, 2012

Budgeted Income and Expense Statement, January 31, 2012

Church Records--List from the Tennessee State Archives, 1829-1939

Draft Mission Statement with Categories of Feedback from Parishioners

The 2011 Parochial Report