

Christ Church Cathedral Vestry Retreat Meeting Minutes
March 3, 2012
Nashville, TN

Vestry Members Present:

Steve Lasley (Senior Warden), Scott Viebranz (Junior Warden), Denise Bentley, Lawrence Blank-Cook, John Bridges, Susan Hudson, Kristine LaLonde, Paul Myers, Jo Dee Prichard, Susie Ries, Sandy Sanders, Dan Schafer, Ann Walker-King, Tyler Yarbrow, Marie Yeagle.

Clergy Members Present:

Very Rev. Timothy Kimbrough, Dean and Rector; Rev. Canon Gene Manning, Sub Dean; Rev. Joshua Caler, Curate; Rev. Dolores Nicholson, Deacon.

Morning Prayer

Morning Prayer was led by Canon Manning.

Approval of Minutes from February 20, 2012 Meeting (Appendix A)

Minutes of the Vestry meeting held on February 20, 2012 were approved.

The Role and Mission of the Vestry (Appendix B)

After meeting in small groups to get acquainted with new members, Dean Kimbrough presented an overview of the role and mission of the Vestry.

Included was a discussion of apparent low interest and participation levels in various Cathedral activities by parishioners. It was agreed that efforts to increase parishioner engagement will be a topic for a future Vestry meeting.

Vestry Leadership and the Call to Tithe (Appendix C)

Following considerable discussion, a resolution affirming the tithe as the standard of giving of the Episcopal Church was approved by the group.

It was agreed that a subgroup of Vestry members to include Susie Ries, Dan Shafer and Kristine LaLonde will work with the Dean to develop communications strategies relating to tithing within the Parish.

Approval of new Cathedral Mission Statement and Values (Appendix D)

After extensive discussion, a new mission statement and values for the Cathedral were approved.

Report from the Dean

The Dean discussed significant events occurring during the preceding year and gave an overview of priorities for the coming year.

Focus areas for the upcoming year which are planned or already in progress include:

- Addition of two new assistants to support youth programs
- Bible to be added to the pulpit
- Installation of additional cabinets to be used for vestment storage
- Renewal of the Baptistry space
- Attempt to access various government grants that support resource saving measures
- Implementation of mission statement including review of committee structure, staff job responsibilities and related areas to ensure coherency of mission and structure
- Hire a communications coordinator
- Installation of new Parish management software
- Host 2013 Annual Diocesan Convention (January 25 – 26, 2013)
- “Hundred Hands of Mercy” events – complimentary to Dean Kimbrough serving on the Board of Nashville CARES

Ad hoc By-law Committee

The following resolution was approved:

Resolved, that, at its Annual Retreat on March 3, 2012, the Christ Church Cathedral Vestry formed an *ad hoc* committee to develop a set of Vestry/Parish by-laws for presentation to the Vestry by November 2012. The committee shall consider the status of the parish’s incorporation. Membership: The wardens, Paul Myers, Sandy Sanders and Walter Crouch.

Ad hoc Committee on Parish Administration

The following resolution was approved:

Resolved, that, at its Annual Retreat on March 3, 2012, the Christ Church Cathedral Vestry formed an *ad hoc* committee on Parish Administration to review the current state of administration at the Cathedral – inclusive of staff job descriptions, committee structure, Vestry oversight, etc. – in light of the newly revised and adopted Mission Statement and Values. Membership: Tyler Yarbrow (Chair), Denise Bentley, Susan Hudson, Scott Hoffman and possibly an additional person from the Cathedral community.

Approval of check signatories

The following people were approved to sign checks relating to Cathedral matters: Steve Lasley, Scott Viebranz, Charles Cook III, Bob Smyth and Katy Varney.

Approval of Stanford Adams' application for the Diaconate (Appendix E)

It was noted that Stanford Adams, a seminarian sponsored by the Cathedral, is nearing the completion of his work at the University of the South. The Vestry approved and signed "Holy Orders Form 12: Letter of Support for Ordination to the Diaconate for Stanford Adams." This document was subsequently forwarded to Bishop Bauerschmidt for further review and action.

Dean's Continuing Letter of Agreement

The Dean's Continuing Letter of Agreement was reviewed and received by the signature of every Vestry member.

Cluster assignments

Vestry members were designated to serve as liaisons to Cathedral Clusters as follows:

Administrative Cluster – Paul Myers and Marie Yeagle
Membership Care – Jo Dee Prichard, Susie Ries and Ann Walker King
Sacred Space – Denise Bentley and Dan Shafer
Outreach – Susan Hudson and John Bridges
Spiritual Formation – Lawrence Blank-Cook, Kristine LaLonde, Sandy Sanders

Upcoming meetings and key Dates

The following dates were confirmed for upcoming Vestry meetings:

April 23, 2012
May 14, 2012
June 25, 2012
August 27, 2012
September 24, 2012
October 22, 2012
November 26, 2012
December 17, 2012
January 28, 2013
February 25, 2013
March 8-9, 2013 (Retreat)

Annual Parish Meeting Dates: January 27 and February 3, 2013

2013 Annual Diocesan Convention: January 25-26, 2013 (hosted by the Cathedral)

There being no further business, the retreat was adjourned, followed by Holy Eucharist (Dean Kimbrough, Celebrant).