

Approved

Christ Church Cathedral Vestry Minutes
June 22, 2015

Vestry Members Present

Scott Hoffman (Senior Warden), Pete Stringer (Junior Warden), Donald McKenzie, Monica Urness, Don Dawson, David Berndt, Trey Caroland, Anna Grimes Noser, Marian Ott, Sam Bessey, Michael Hasty and Ellen Wright, Chris Hansen, Arnold Malcolm, Jon Stanley.

Clergy Members Present

The Rev. Canon Gene Manning, Sub Dean, The Rev. Canon Joshua Caler

Clergy Member – Sabbatical – Absent

The Very Rev. Timothy Kimbrough

Other Members Present

Mark McQueen and Ed Burgess.

Opening Prayer and Meditation

Rev. Gene Manning led the opening prayer and Donald McKenzie led the meditation.

Evangelism

Rev. Caler provided some thoughts on Evangelism as reflected in his recent Cornerstone article and reminded us of the Archbishop of Canterbury's recent statements on the topic.

Adoption of March, 2015 Minutes

The minutes of the March meeting were approved with one change. (Stringer, Bessey)

Finance Committee Report

Ed Burgess presented the Finance Committee report. The Cathedral has a positive variance to budget of \$22,662. This is the result of a favorable \$1,240 variance in income being added to a \$21,442 positive variance in budgeted expenses. He called our attention to the cash reserve levels, now at about 23 percent. The Accounting and Policy manual, with Donald McKenzie's assistance, is moving along. The target date for completion of the manual remains the end of 2015 for Vestry review and approval.

Jon Johnson's departure as assistant organist and choirmaster, and the arrival of his replacement, will have no material impact on the budget. The Finance committee report, income and expense and balance sheets were approved. (Stringer, Bessey).

Old Business

Senior Warden Scott Hoffman gave an update on the strategic planning process and reminded commission chairs to keep the strategic planning process going. Sam Bessey discussed the planned giving

initiative and a review of the planned giving brochure. He also drew our attention to the recent Cornerstone story about the Cathedral's endowment. Sam reiterated that the strategic planning process would drive our planned giving approach.

Rev. Joshua Caler gave an update on the website and database projects. He has set up a staging site for the Cathedral website. They are currently developing the content phase of the update. It should be in a working format by August so that vestry, administration, etc. can test it out. As for the database, a vendor contract was signed at the end of May. All records are being uploaded so that the data can be accessed very soon. They will keep their contract with the existing data base manager, which concludes at the end of the year. As for our social media sites, namely Facebook and Twitter, they will also be integrated into the new software. An editorial calendar and style sheet to integrate data across all platforms follows shortly.

Regarding the Cathedral directory, the database software does give us the option for parishioners to log in and update their information, including pledge updates.

New Business

Gingko Tree

Donald McKenzie reported on the work of the Property committee and Administration commission regarding the gingko tree near the parking lot entrance. With a great deal of trepidation, they recommended removing the tree. The Vestry adopted the recommendation of the Administration Commission and its Property Committee to remove the tree. (Bessey, Stringer).

Mark McQueen made announcement of new hire. Angela Greek started Friday to replace Larry Smith as the Cathedral's part time accountant. She is a CPA with nonprofit experience. Scott praised Mark's work in securing the new hire. A motion to express gratitude to Larry Smith for his dedicated work at the Cathedral was made and approved. (Ott, McKenzie). Ed Burgess reminded the Vestry that Larry's ability to produce statements and conduct analysis without complaint set a high bar for Ms. Greek to follow.

Senior Warden's Report

Scott Hoffman presented a report on the Cathedral chapter. Next year, The Blessing of Liturgical ministries will be scheduled earlier in Lent to boost attendance and in hopes of making it even more successful. The Cathedral chapter's Visiting Priest program kicks off this Sunday with Rev. Caroline Coleman of Church of the Holy Cross, Murfreesboro, is preaching this coming Sunday.

A motion to thank Marion Ott and Katy Steele for counting the Collection plate funds was made and approved. (McKenzie, Stringer). Collection plate counters Bill Maxfield, Dick Lechleiter, Don Dawson and Bob Brandt were also acknowledged in the motion.

To replace Jon Johnson, seven candidates have been selected for final interviews. The Search Committee hopes to have Jon's replacement installed in advance of the Chorister Festival on September 13.

Sub-dean's Report

Sub-Dean Canon Gene Manning gave an update on Timothy's sabbatical activities. There was an ordination of three men to the diaconate earlier in the month. The goodbye celebration for Jon Johnson, former assistant organist and choirmaster, was well attended.

Canon Manning reminded the Vestry of Rev. Caler's impending trip to Bolivia with some of the Cathedral youth and Alison Bocking. Other summer activities she drew our attention to included Vacation Bible School and the Urban Mission trip to New Orleans.

The Tithe of Time report collection should begin in late August. The Habitat for Humanity build is scheduled for September 19 and 20 near West Trinity Lane.

Junior Warden Pete Stringer updated the Vestry on the General Convention. Of note were the election of a presiding bishop; a possible downsizing of General Convention and how the liturgy on same sex unions will move forward in light of the recent Supreme Court decision on same sex marriage.

Adjourn

With no further business to attend to, the meeting was adjourned.

Addendum – Vestry Meditation Schedule

- Monday, September 28 – Monica Urness
- Monday, October 26 – Anna Grimes
- Monday, November 16 – David Berndt
- Monday, December 14 – Sam Bessey
- Monday, January 25 – Michael Hasty