

Draft

Christ Church Cathedral
Vestry Minutes
January 22, 2018

Vestry Members Present: Roger Moore (Senior Warden), Sam Bessy (Junior Warden), Trey Caroland, Catherine Clark, Charlie Cook III, Michael Hasty, Tameron Hedge, Mary Herbert Kelly, Arnold Malcolm, Anna Rodriguez Masi, David Morton, Gibson Prichard, Caroline Rossini, Katy Sheesley

Clergy Members Present: The Very Rev. Timothy Kimbrough, Dean & Rector, The Rev. Matthew Lewis, Assistant to the Rector, The Rev. Lissa Smith, Associate for Pastoral Care and Cathedral Life, The Rev. Naomi Tutu, Curate

Other Present: Dale Maxfield, Tyler Yarbrow, Burgin Dossett, Ellen Coleman

Absent: Ken King

I. Opening Prayer

II. Meditation

- A.** Charlie Cook delayed; meditation postponed to end of meeting

III. Approval of December minutes

- A.** The minutes of the December meeting were approved. (Bessy/Moore)

IV. Finance Committee report

- A.** Dale Maxfield, Treasurer, presented the Finance Committee Report.

- B.** Income/Expense Report - Approved (Kelly/Malcolm)

- C.** Balance Sheet - Approved (Prichard/Hasty)

- 1.** Michael Hasty, noticing the Q4 disbursement to Opportunity Fund, suggested that in the future the Finance Committee make note of Opportunity Fund contributions/activity in their report

- D.** 2017 Surplus - Finance Committee recommends allocating year end surplus as follows: \$12,000 for staff gifts & recognition at the discretion of the Rector and Senior Warden; and the remaining \$59,876 to go to Opportunity Fund. The Finance Committee's recommendation was accepted (Clark/Hedge).

- E.** Pension Fund - Finance Committee recommends we conform to Church Pension Fund guidelines for pension eligibility (eligible upon hire). Currently, the Cathedral imposes a one year wait period for eligibility. The 2018 budget already

reflects this change, should the Vestry approve. The Dean suggests making this effective retroactive for 2017 as well. At the end of 2017, a ledger entry was made setting aside the necessary funds to do so; current income and expense statements reflect this anticipated action. The vestry approved the Finance Committee's recommendation, including the recommendation to make retroactive adjustments for 2017 (Bessy/Hasty).

V. Third Party Partnership Working Group Report

- A.** HRI brought lawyers in from Chicago last week and is looking into dedicated parking configurations, cost, etc. The conversation will likely take a few more months to work out. Of note, the committee is hoping for vehicle access from 9th Ave. for designated Cathedral parking.
- B.** There has also been active & vibrant conversation around approval process for exterior design.
- C.** Contract may not be in front of us at Vestry Retreat, which would require another 30-60 day extension. The Dean suggests it would be wise for Vestry members to anticipate this and be prepared to consider providing latitude for the Third Party Partnership Group to extend the LOI.

VI. Election of Vestry Officers

- A.** Sam Bessy presented the 2017 Vestry Officers' recommended slate of 2018 Officers, including: Senior Warden - Roger Moore; Junior Warden - Caroline Rossini; Treasurer - Dale Maxfield; Clerk - Ken King. There were no nominations from the floor.
- B.** Elections:
 - 1. Senior Warden - Roger Moore elected
 - 2. Junior Warden - Caroline Rossini elected
 - 3. Treasurer - Dale Maxfield elected
 - 4. Clerk - Ken King elected

VII. Dean's Report

- A.** General Convention Review
 - 1. Resolutions: The Dean distributed copies of the resolution on Trial Use Liturgies as passed at convention (a substitute resolution, replacing the one we co-submitted) and summarized some of the conversations had at Convention around this topic.

- a) Gibson Prichard mentioned that All Sacraments for All People intends to submit the original version of the resolution to General Convention in addition
- 2. Diocesan budget: Every Diocese now will be required to give 15% to national church annually. The Dean noted that in our diocese, this line item increased to 14% in 2018 (from 13% in 2017) and will increase to 15% for 2019, causing some strain on the diocesan budget.

VIII. Implementation Committee Report

- A. Burgin Dossett presented conceptual drawings from HBRA, emphasizing that these are very much a draft and will be fine-tuned with programmatic and parish input.
- B. Parish Meeting plan (Tyler Yarbro)
 - 1. Tyler provided an update on progress-to-date of the Implementation Committee (conceptual drawings, programmatic updates, financial updates) and Campus Concerns subcommittee
 - 2. At the Parish Meeting on Sunday, we will divide into small groups to solicit feedback, tee up energy & buy-in; not opportunity to re-hash Strategic plan; will have focused questions to guide conversation; Vestry will help facilitate, monitor & document those conversations
 - 3. A motion was made to approve this plan's being presented at the annual parish meeting on Sunday as work-to-date on campus concerns (Bessey / Clark); unanimously approved

IX. Dean's report, continued

- A. Retreat: Pennyryle State Park, Feb. 2-3; please \$100 contribution to defray cost
- B. Please plan to attend Parish Meeting next week (1/28) — worship at 9:30 a.m., business session at 10:30, lunch to follow
- C. Resolution passed at Diocesan Convention changed age limit for Vestry eligibility; 16 years old are now eligible to serve provided they meet other requirements and recuse themselves from voting on legal matters
- D. Staff salaries reviewed at last Vestry Officers meeting
- E. The Dean called on Fr. Matthew for newcomers' list assignments - please sign up to reach out to a newcomer

X. Senior Warden's report

- A.** 2017 — Year in Review — We formed the implementation committee and appointed subcommittees, prepared for capital campaign, approved LOI with HRI, assisted with and supported staff changes (Lissa, Naomi, more), and inaugurated the new sound system. Bravo!
- B.** Thanks to outgoing Vestry class!
- C.** Special thanks to Sam Bessy for serving as Junior Warden!

XI. Adjournment

- A.** There being no further business to conduct, the meeting was adjourned to dinner by Dean Kimbrough.

Respectfully submitted,
Caroline Rossini