

**Christ Church Cathedral Vestry Minutes
February 22, 2021
via Zoom**

The Bishop of Tennessee has authorized virtual vestry meetings as a permissible substitute for in-person meetings at this time.

Vestry Members Present

Denise Bentley, John Bridges, Christina Callaway, Erica Chappell, Brad Daugherty, Ben Fuqua, Jill Meese, Karmine Quiggle, Brooks Smith, Eran Stanley, Pete Stringer (Sr. Warden), Kelsey Urness, Varina Willse (Jr. Warden), Amy Woodson

Vestry Members Absent

Ellen Wright

Clergy Members Present

The Very Rev. Timothy Kimbrough, the Rev. Matthew Lewis, the Rev. Lissa Smith, the Ven. Roger Saterstrom

Others Present

Mark McQueen (Business Manager), Caroline Rossini (Clerk), Becca Walton (Seminarian)

Opening Prayer

Dean Kimbrough opened the meeting in prayer.

Approval of January 2021 Meeting Minutes

The minutes from December's Vestry meeting were approved as presented (Bridges, Meese).

Finance Committee Report

Mark McQueen presented the financial statements. The income and expense statement was accepted (Bridges, Callaway) as was the balance sheet (Smith, Callaway). The Finance Committee report was also accepted (Meese, Smith).

Annual Conflict of Interest Declarations

The following conflicts of interest were declared:

- Kelsey Urness: Board of Directors, St. Luke's Community House
- Pete Stringer: Relationship Manager at First Horizon Bank; Treasurer, Diocese of Tennessee; Chair, Finance & Property Committee (DOT); Chair, Episcopal Endowment Corporation
- Brooks Smith: Board of Directors, Episcopal School of Nashville
- Ellen Wright Board of Directors, Episcopal School of Nashville
- The Rev. Lissa Smith: Board of Directors, Episcopal School of Nashville
- Caroline Rossini: Board of Directors, DuBose Conference Center
- Dale Maxfield: Employee, First Horizon Bank

Authorization of Check Signers

The following individuals were recommended by the Finance Committee and unanimously approved as check signers for the general fund and capital campaign (motion seconded by V. Willse): Dave Goetz, Brooks Smith, Katy Varney, Charlie Cook III, Varina Willse (Junior Warden), and Pete Stringer (Senior Warden).

Reading of Historical Minutes

John Bridges and Varina Willse shared observations from their assigned decades' worth of vestry minutes. Pete Stringer and Jill Meese will report on their readings next month.

Grants Committee Budget

The Grants Committee's annual budget was approved as presented (Meese, Fuqua).

Commission Liaisons

Commission liaison assignments will be made at the next vestry officers meeting. Everyone was asked to rank their top three choices and send to Varina by Sunday, March 7. This year, one commission will report to the vestry each month, following this guidance:

Outline for Commission Report to the Vestry

The Vestry will set aside 10-15 minutes to hear a report from the leadership for the XXX Commission. Please use the following as a guide to prepare for your report.

Paper/electronic report

1 page

delivered to Desaree Welch Thursday preceding the Vestry meeting

- Name of Vestry liaison
- Name of Commission chair
 - list commission members
 - list committees that report to Commission
- Print the "charge from the Vestry"
 - describe how the Commission has addressed the charge in the past year
 - program ministry highlights
 - describe what the Commission is thinking for the coming year.
 - New programs
 - challenges
 - Programs to set aside

2021 Vestry Meeting Schedule

The schedule for 2021 Vestry meetings was discussed and is attached below as an appendix. This includes the schedule for commission reports. Additionally, the Annual Parish Meeting will take place January 23-30, 2022.

In the coming weeks, vestry members will have the opportunity to sign up to offer a meditation at the beginning of each meeting. Members of the senior class will offer reflections these first few months.

The Vestry Fortnight is an opportunity for members of the vestry to represent the leadership of the church at public offerings - concerts, weddings, funerals, vigils, marches, etc. It is a way for the Vestry to show support and also to allow vestry members to "have hands in the dough" of parish life. Vestry

members are assigned to be on-duty in pairs for two-week increments throughout the year. Pete Stringer, senior warden, will create a schedule and circulate it for the next meeting.

Dean's Report

Isaac Project — The Isaac Project is moving full steam ahead. Win Bassett plans to report to the Vestry on their progress roughly every three months.

In-Person Worship — The Principal Liturgies committee meets tomorrow to get volunteers lined up for renewing in-person worship. The hope is to begin on Easter Day with numerous opportunities to worship: first sunrise at Hadley Park with Gordon Memorial United Methodist Church; two in-person, indoor liturgies at Christ Church (9am and 11am); and an outdoor liturgy at 11am at Diocesan House, weather permitting. BreakingBread@6 will continue to be available online only for the foreseeable future. The church is exploring the possibility of setting up a tent on one of our parking lots to make worship and other ministry offerings possible to larger numbers. The plan is constantly under review as external factors (vaccination rates, infection rates, etc.) change.

Ministry Opportunities — The Dean's Office co-sponsored today's AEHS (Duke Divinity School) Study Day. The Dean's Office is also co-sponsoring the White Co-Conspirators Summit at Scarritt Bennett in mid-March. Lenten P.O.D.s are beginning and multilingual Compline will be offered online on Wednesday evenings through Lent.

St. Anselm's Partnership — The Rev. Matthew Lewis provided an update on these discussions, including the exciting news that St. Anselm's has secured a grant from the National Church to underwrite a portion of this partnership. A covenant between St. Anselm's and the Cathedral will be before the Vestry for action at our March meeting.

Next Meeting and Adjournment

The next meeting of the Vestry will be Monday, March 22 at 5:30 p.m, on Zoom. Dean Kimbrough offered a closing blessing. There being no further business to consider, the meeting was adjourned.

Respectfully submitted,
Caroline Rossini, Clerk

Christ Church Cathedral Vestry

Proposed Schedule of 2021 Vestry Meetings

*Typically on the 4th Monday of the month; * denotes off-cycle date*

<u>Meeting Date</u>	<u>Format</u>	<u>Commission Report</u>
Monday, February 22, 5:30pm	ZOOM	(none)
Monday, March 22, 5:30pm	ZOOM	(none)
Monday, April 26, 5:30pm	ZOOM	Outreach
Monday, May 24, 5:30pm	in person	Liturgy
Monday, June 28, 5:30pm	in person	Cathedral Life
July — No Vestry Meeting		
* Tuesday, August 31, 5:30pm	ZOOM	Christian Formation
Monday, September 27, 5:30pm	in person	Evangelism
Monday, October 25, 5:30pm	ZOOM	Parish Life
* Monday, November 22, 5:30pm	ZOOM	Pastoral Care
* Monday, December 20, 5:30pm	ZOOM	Administration
Monday, January 24, 2022, 5:30pm	in person	
Vestry Retreat: February 11-12, 2022	St. Mary's, Sewanee	