

## Christ Church Cathedral Vestry Minutes

March 22, 2021 via

Zoom

*The Bishop of Tennessee has authorized virtual vestry meetings as a permissible substitute for in-person meetings at this time.*

### **Vestry Members Present**

John Bridges, Christina Callaway, Erica Chappell, Brad Daugherty, Ben Fuqua, Jill Meese, Karmine Quiggle, Brooks Smith, Eran Stanley, Pete Stringer (Sr. Warden), Kelsey Urness, Varina Willse (Jr. Warden), Ellen Wright

### **Vestry Members Absent**

Denise Bentley, Amy Woodson

### **Clergy Members Present**

The Very Rev. Timothy Kimbrough, the Rev. Anna Russell Friedman, the Rev. Canon Lissa Smith

### **Others Present**

Mark McQueen, Caroline Rossini (Clerk)

### **Opening Prayer and Meditation**

Dean Kimbrough opened the meeting in prayer. John Bridges offered a meditation.

### **Approval of February Meeting Minutes**

The minutes from February's Vestry meeting were approved as presented (Bridges, Chappell).

### **Finance Committee Report & Approval**

**Financial Statements:** The Income & Expense statement was accepted (Meese, Daugherty) as was the Balance Sheet (Willse, Meese). The cash reserves chart shows the 12-month moving average is back above 25% and cash on hand is over 30%.

**Bequest:** The Cathedral received a bequest from the estate of John Coleman in the amount of \$93,050.58. The finance committee is recommending the proceeds be allocated to the Capital Campaign. The motion was seconded by John Bridges and unanimously approved. In discussion before the vote, it was noted that Mr. Coleman's family had been consulted and approved of this allocation.

### **St. Anselm's / Christ Church Cathedral Covenant**

The Memorandum of Covenant (attached as Appendix 1) was unanimously approved (Bridges, Stanley). Vestry members shared sentiments of gratitude and excitement for this opportunity. Christina Callaway mentioned there will be a need for a few people to help jump-start some campus ministry initiatives in this next quarter, even before a new vicar arrives.

### **Isaac Project Update**

Win Bassett provided an update from the Isaac Project Committee. The committee (Win plus Janice Malcolm and Melinda Balsler) is meeting biweekly via Zoom. All three committee members have finished the book about Christ Church Cathedral's first hundred years and have read through the vestry minutes as well. They have created a shared online space to collect their notes and findings; it is formatted in a way that could be published one day to either the parish or a public audience. A larger group of folks are serving as advisors and aides in the project: John Bridges, Rachel Martin, Brad Daugherty, Alice Randall, Fletch Coke, David Ewing, Lawrence Blank-Cook, Meghan Gwaltney Manrique, and Becca Ingle. The first meeting with the full group is on Saturday via Zoom. The committee will be discussing ways to provide updates and keep open communications with the parish.

**Reading of Historical Minutes** – Pete Stringer and Jill Meese shared observations from their assigned decades' worth of vestry minutes. Their notes and observations are being sent to Win for the Isaac Project work. Karmine Quiggle and Brooks Smith will report on their readings next month.

### **Vestry Liaison Assignments**

Varina Willse (Jr. Warden) announced this year's vestry liaison assignments. They are as follows:

Administration Commission: Brooks Smith  
Liturgy Commission: John Bridges & Amy Woodson  
Cathedral Life Commission: Denise Bentley  
Evangelism Commission: Christina Callaway  
Outreach Commission: Ben Fuqua & Jill Meese  
Christian Formation Commission: Brad Daugherty & Eran Stanley  
Pastoral Care Commission: Erica Chappell  
Parish Life Commission: Kelsey Urness & Karmine Quiggle  
Third Party Partnership Working Group: Ellen Wright

Vestry liaisons are encouraged to meet with their respective commission chairs and clergy liaison as soon as possible. They are likewise encouraged to attend the upcoming Commission Chairs meeting.

### **Vestry Fortnight Schedule**

Pete Stringer (Sr. Warden) introduced this year's Vestry Fortnight schedule. The Vestry Fortnight is a two-week period in which two vestry members are asked to attend any and all events at the Cathedral – weddings, funerals, concerts, etc. Schedule is attached as Appendix 2.

### **Calendar Updates**

An updated calendar of Vestry meeting dates was distributed and is attached as Appendix 3.

### **Dean's Report**

The clergy and staff are planning in-person worship for Easter weekend and beyond. Easter worship will begin with a 6 AM sunrise service at Hadley Park with Gordon Memorial UMC. St Anselm's has been invited as well. Indoor worship at 9 AM and 11 AM in the Nave are all full. There will also be an outdoor liturgy at 11 AM at Diocesan House on Woodmont Blvd. The online feeds at 9am and BreakingBread@6 will continue. The offering on Easter Day (with the exception of sunrise service) will be the schedule for the next 8 weeks, and we plan to reassess in mid-May, with the hopes of continuing to grow our in-person offerings. Safety protocol will remain in place as before. Going forward, the signup for the following week will go out in the Happenings email. About 25 people (youth and adults) will be confirmed and baptized at the Easter Vigil. The Vigil will be in-person for those individuals and streamed for everyone else. There will be three baptisms on Easter Sunday as well.

On Palm Sunday, the clergy and staff are offering a drive-up event to pick up palms and receive a blessing. This is planned for 10:30-11:30 AM.

### **Next Meeting and Adjournment**

The next meeting of the Vestry will be Monday, April 26 at 5:30 p.m, on Zoom. Dean Kimbrough offered a closing blessing. There being no further business to consider, the meeting was adjourned.

Respectfully submitted,  
Caroline Rossini, Clerk

## APPENDIX 1: Memorandum of Covenant

Whereas the Vestry of Christ Church Cathedral and the Mission Council of St. Anselm's Episcopal Church agree to undertake a mission of congregational sharing, assistance, and community outreach to encourage vitality and deeper engagement in mission at both congregations, the growth and sustainability at St. Anselm's, the shared development of thriving community ministries, and a vital campus ministry based out of St. Anselm's to the three Historically Black Colleges and Universities in Nashville: Fisk University, Meharry Medical College, and Tennessee State University, and

Whereas the vision of this shared ministry has been articulated in the document, "Walking Together: A Partnership for Ministry" approved by the leadership of both congregations alongside which this Covenant should be read, and

Whereas this agreement and its goals have the approval and support of the Bishop of the Episcopal Diocese of Tennessee, therefore be it

Resolved these two congregations do voluntarily covenant with each other as follows:

1. This Covenant addresses the financial arrangement between Christ Church Cathedral and St. Anselm's Episcopal Church. Neither the start date listed in the covenant, nor the date of its intended conclusion, should be seen as necessarily terminating the shared mission and ministries of the congregations which each has expressed a desire to pursue together. Those decisions will be open to the thoughtful consideration of the congregations' leadership and will be considered and reflected upon in the natural course of this ministry.
2. The term of the financial covenant between the two congregations will be three (3) years and will commence upon the appointment of a new Vicar at St. Anselm's and end three years later upon a date to be set in consultation between the Mission Council of St. Anselm's Episcopal Church and the Vestry of Christ Church Cathedral.
3. Subject to the approval and appointment by the Bishop, Christ Church Cathedral shall provide to St. Anselm's Episcopal Church the gift of \$50,000 a year to fund, with Diocesan assistance, a priest to serve as Vicar of St. Anselm's Episcopal Church, for a period of three years.
4. The Steering Committee of the Walking Together Partnership has taken up their work and commits to supporting the partnership. For the term of this covenant, the Mission Council of St. Anselm's and the Vestry of Christ Church Cathedral commit to the appointment of an equal number of members, for a maximum of 10, to the Steering Committee.
5. The Vicar of St. Anselm's will work closely with the Steering Committee and the Dean of Christ Church Cathedral and will seek out ways of engaging the Cathedral community as part of this shared ministry.
6. This sharing and assistance may include, but is not limited to, joint programs, shared activities, evangelism, training, and other forms of congregational sharing and assistance as the vestry and mission council may agree. The partnership is engaged with the mutual goal that St. Anselm's Episcopal Church grow, thrive and move with confidence into the future toward self-sustainability, building upon St. Anselm's legacy.
7. This partnership is embarked upon with the intent that Christ Church Cathedral deepen its commitment to and development of multi-ethnic and multi-racial ministries.

With trust in the ongoing guidance of the Holy Spirit, this partnership is undertaken with the goal of encouraging the faithfulness and vibrancy of both congregations, and the overall Christian witness in Nashville and the Diocese of Tennessee.

\_\_\_\_\_  
Senior Warden, St. Anselm's Episcopal Church

Date \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Dean & Rector, Christ Church Cathedral

Date \_\_\_\_\_

\_\_\_\_\_  
Senior Warden, Christ Church Cathedral

Date \_\_\_\_\_

Reviewed: \_\_\_\_\_  
Canon to the Ordinary

Date \_\_\_\_\_

Approved: \_\_\_\_\_  
Bishop

## **APPENDIX 2: Vestry Fortnight Schedule**

<b>March 28 – April 10</b>	Eran Stanley / John Bridges
<b>April 11 – April 24</b>	Jill Meese / Erica Chappell
<b>April 25 - May 8</b>	Pete Stringer / Amy Woodson
<b>May 9 – May 22</b>	Varina Willse / Brooks Smith
<b>May 23 – June 5</b>	Ellen Wright / Christina Callaway
<b>June 6 – June 19</b>	Denise Bentley / Brad Daugherty
<b>June 20 – July 3</b>	Caroline Rossini / Ben Fuqua
<b>July 4 – July 17</b>	Karmine Quiggle / Kelsey Urness
<b>July 18 – July 31</b>	Amy Woodson / Denise Bentley
<b>August 1 – August 14</b>	Ellen Wright / Jill Meese
<b>August 15 – August 28</b>	John Bridges / Christina Callaway
<b>August 29 – September 11</b>	Eran Stanley / Varina Willse
<b>September 12 – September 25</b>	Brad Daugherty / Karmine Quiggle
<b>September 26 – October 9</b>	Pete Stringer / Erica Chappell
<b>October 10 – October 23</b>	Brooks Smith / Ben Fuqua
<b>October 24 – November 6</b>	Caroline Rossini / Kelsey Urness
<b>November 7 – November 20</b>	Amy Woodson / Ellen Wright
<b>November 21 – December 4</b>	Jill Meese / Pete Stringer
<b>December 5 – December 18</b>	Varina Willse / Erica Chappell
<b>December 19 – January 1</b>	Brooks Smith / Christina Callaway
<b>January 2 – January 15</b>	Karmine Quiggle / John Bridges
<b>January 16 – January 29</b>	Ben Fuqua / Denise Bentley
<b>January 30 – February 12</b>	Eran Stanley / Kelsey Urness
<b>February 13 – February 26</b>	Brad Daugherty / Caroline Rossini

### APPENDIX 3: Proposed Schedule of 2021 Vestry Meetings

*Typically on the 4th Monday of the month; \* denotes off-cycle date*

<u>Meeting Date</u>	<u>Format</u>	<u>Commission Report</u>
Monday, February 22, 5:30pm	ZOOM	(none)
Monday, March 22, 5:30pm	ZOOM	(none)
Monday, April 26, 5:30pm	ZOOM	Outreach
Monday, May 24, 5:30pm	in person	Liturgy
Monday, June 28, 5:30pm	in person	Cathedral Life
July — No Vestry Meeting		
* Tuesday, August 31, 5:30pm	ZOOM	Christian Formation
Monday, September 27, 5:30pm	in person	Evangelism
Monday, October 25, 5:30pm	ZOOM	Parish Life
* Monday, November 22, 5:30pm	ZOOM	Pastoral Care
* Monday, December 20, 5:30pm	ZOOM	Administration
Monday, January 24, 2022, 5:30pm	in person	
Vestry Retreat: February 11-12, 2022	St. Mary's, Sewanee	